

NOTICE OF MEETING

A Regular Meeting of the Leelanau County Board of Commissioners will be held at 7:00 p.m. on Tuesday, December 15, 2015, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

TENTATIVE AGENDA

Meeting Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Communications, Proclamations, Presentations and Awards:

Approval of Minutes: Regular Session, September 22, 2015
Statutory Annual Meeting, October 13, 2015
Regular Session, November 17, 2015
Executive Board of Commissioners, December 8, 2015

Approval of Agenda and Late Additions/Deletions

Public Comment

Review of Financials

Action Items:

1. Parks and Recreation Commission – Contract for Woodland Management Services.
2. Leelanau Conservation District – 2016 Work Orders.
3. Solid Waste Council - Solon Township Recycling Site.
4. Boards and Commissions Review Committee recommendations, see attached.
5. GTB 2% Allocation Award Requests:
 - a. Sheriff – Animal Control Vehicle, \$33,708.00
 - b. Equalization – Paper-To-Digital Project, \$6,700.00
 - c. Prosecutor – Attendance to International Courthouse Dogs Conference, \$2,935.00
 - d. Prosecutor/Leelanau Christian Neighbors – Food Pantry, Baby Pantry, and Blessings in a Backpack, \$22,000.00
 - e. Solid Waste Council – Video cameras for recycling drop-off sites, \$7,500.00
 - f. Emergency Operations/Damage Assessment – “Go To” Kits, \$6,940.00
 - g. Planning and Community Development /REACH – Consultant, \$25,000.00
6. Treasurer –
 - a. Updated job description for the Deputy Treasurer/PRE Auditor.
 - b. Staffing level adjustment.
7. Planning and Community Development –
 - a. Planning Commission - Special Meeting Fee.
 - b. Submittal form for Capital Improvement Projects.
8. Senior Services –
 - a. Contract renewal w/Comfort Keepers for Personal & Respite Care, Homemaking Services & Medication Mgmt. Services.
 - b. Contract renewal w/Munson Home Health for Personal & Respite Care, Homemaking Services & Medication Mgmt. Srvs.
 - c. Contract renewal w/Flowers Help Services, LLC to provide Medication Management Services.
 - d. Contract w/Elmer’s Crane and Dozer, Inc. to provide snow removal services.
9. Prosecutor – Proposed salary for Assistant Prosecutor.
10. Clerk – Budget adjustments and year-end transfers.
11. Administrator –
 - a. Copy Machine Maintenance Renewal.
 - b. Out-of-State travel request.
 - c. Ratification of Labor Contracts:
 - Teamsters 214 General
 - Teamsters Command
 - POAM Law Enforcement
 - POAM Corrections
 - COAM Sergeants
 - d. Proposed Non-Union 2016 wage increase.
12. Probate/Family Court – Grant to provide in-home services to juvenile justice youth.
13. Commissioner vacancy appointment process and schedule.

Amendments and Transfers

Claims and Accounts

Post Audit

Special reports by staff, commissioners, elected officials, and affiliated agencies

Commissioner Comments – Reports on committee/commission appointments

Public Comment

Adjourn