



*Michelle L. Crocker*

LEELANAU COUNTY CLERK

8527 E Government Center Dr, Suite 103  
Suttons Bay, Michigan 49682

## Application for a Certified Copy of a Birth Record

*Please Print Clearly*

Name at Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_  
First Middle Last

Mother's Maiden Name \_\_\_\_\_  
First Middle Last

Father's Name \_\_\_\_\_  
First Middle Last

*Please check box in appropriate area—*

My relationship to the person in Line 1 is:

- Individual Named in Line 1
- Parent Named on Record
- Legal Guardian—Please enclose a copy of the legal guardianship papers.
- Heir—Specify your relationship to the person on Line 1 \_\_\_\_\_

*If you stated your relationship as an heir, please provide proof of death.*

Please send a check or money order with your request. Your signature must be notarized on the letter you send or you must send a photocopy of your Photo Driver's License/State I.D. with your signature on it (Driver's license/State ID cannot be expired). Do not send cash. **Application must be signed to process your request.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Subscribed and sworn to before me, a Notary Public, in and for \_\_\_\_\_ County,

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Signature My Commission Expires

Print the name and mailing address of the person to whom the record(s) are to be sent.

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

First Certified copy @ \$10.00..... \_\_\_\_\_

Additional copies @ \$5.00 ea..... \_\_\_\_\_

Senior Citizen\* (for self) @ \$7.00..... \_\_\_\_\_  
\*65 or older

Senior Citizen additional copies @ \$5.00 ea. .... \_\_\_\_\_