



Leelanau County Brownfield Redevelopment Authority (LCBRA)

County website: www.leelanau.cc/brownfieldmtg.asp

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The LCBRA will meet **TUESDAY, July 19, 2016 at 9:30** am
 at the Government Center

DRAFT AGENDA

PLEASE TURN OFF ALL CELL PHONES

- CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- ROLL CALL**
- CONSIDERATION OF AGENDA**
- CONFLICT OF INTEREST**
- CONSIDERATION OF JUNE 20, 2016 Minutes** pgs 2-6
- PUBLIC COMMENT**
- DIRECTOR COMMENTS**
- Consent Agenda**

Items of a routine nature to be voted on with one motion - no discussion. Upon request, members may remove any item and place elsewhere on the agenda, with no vote of the commission. Members will vote on remaining items on the Consent Agenda, after the item removed has been placed elsewhere on the agenda.

1. AKT Peerless – Monthly update [pg 7](#)
2. Envirologic - EPA RLF – Leland Site [pgs 8-9](#)
3. Envirologic – EPA RLF Monthly Update [pgs 10-11](#)
4. Envirologic - Brownfield Assessment Grant Monthly Update [pgs 12-14](#)
5. Envirologic – General Consulting Monthly Update [pgs 15-16](#)
6. Quarterly Report – Assessment Grant [pgs 17-28](#)
7. Quarterly Report – RLF Grant [pgs 29-34](#)

Members

Mark Walter
 Kathy Egan
 Frank Goodroe
 Chet Janik
 Carolyn (Peachy) Rentenbach
 F. (Bud) Welch
 Karen Zemaitis

Director

Trudy Galla

REPORTS

- 1. Executive Committee (*Chair, Vice-Chair & Secretary/Treasurer*)

UNFINISHED BUSINESS

1. Update on Leland Residential Site – Cleanup, RLF Extension
2. Update on Sale of Property in Leland
3. Update on Two Peas Site

NEW BUSINESS

- 1. Pollution Insurance Coverage – RLF/Leland Site (tentative)

FINANCIALS

- 1. Claims & Accounts – General Expenses [pgs 35-42](#)
- 2. Claims & Accounts – EPA Assessment Grant [pgs 43-47](#)
- 3. Claims & Accounts - EPA RLF Grant [pgs 48-54](#)
- 4. Request to EPA for Grant Reimbursements [pgs 55-56](#)
- 6. Post Audit, Budget Amendments, Transfers [pgs 57-58](#)

CORRESPONDENCE/COMMUNICATION ITEMS

- 1. Revenue & Expense Report, and Balance Sheet [pgs 58-62](#)
- PUBLIC COMMENT**
- DIRECTOR COMMENTS**
- MEMBER COMMENTS/ CHAIRPERSON COMMENTS**
- ADJOURN**

A regular meeting of the Leelanau County Brownfield Redevelopment Authority (LCBRA) was held on Monday, June 20, 2016 at the Government Center.

CALL TO ORDER

Meeting was called to order at 9:45 am by Chairman Walter who led the Pledge of Allegiance.

ROLL CALL

Members Present: M. Walter, C. Rentenbach, F. Goodroe, K. Egan, B. Welch, K. Zemaitis

Members Excused: C. Janik

Staff: T. Galla, Director

Public Present: M. Eckhoff, M. Witkowski, J. Hawkins, D. Wells

CONSIDERATION OF AGENDA

It was moved by Egan, seconded by Zemaitis, to approve the agenda as presented. Motion carried 6-0.

CONFLICT OF INTEREST - none

CONSIDERATION OF MAY 17, 2016 Minutes

It was moved by Zemaitis, seconded by Egan to accept the minutes as presented. Motion carried 6-0.

PUBLIC COMMENT – None

DIRECTOR COMMENTS - None

CONSENT AGENDA

It was moved by Egan, seconded by Rentenbach to accept Consent Agenda as presented. Motion carried 6-0.

REPORTS

1. Executive Committee (*Chair, Vice-Chair & Secretary/Treasurer*)
No meeting held.

UNFINISHED BUSINESS

1. Update on Leland Residential Site – Bids for cleanup, RLF Extension

Hawkins said everything he has is written up in the memorandum in the packet. Elmer's was present at the site for bid walk-thru but Hawkins has not yet heard from his office yet on bids received. Other than getting the bids and approving contract with contractor to do the work, they pretty much have everything in order and ready to roll at the site: Act 381 Work Plan, QAPP for project (Equivalency Memorandum), bid specs released and posted. The walk-thru was held on June 9, bids were due on the 17th and trying to award the contract today. They are dealing with water supply issues at the site and that will be topic of discussion for you, based on discussion from last month. They have put up a sign at the property that it is being supported by EPA/Brownfield funds. A letter was drafted for Extension for EPA, and EPA indicated they wanted a few more specifics and that is being worked on. Hawkins said the impression they got

from EPA is they would at least give us enough time to finish what we are doing on the Leland site. The letter for extension went to County Board and we still need final signature and approval by County Board to submit to EPA.

Zemaitis commented that reading the bid that was put out was amazing, she couldn't believe there was so much involved. It is a big document and very well done. Hawkins said they try to cover everything, hopefully they will get some responses.

2. Update on Two Peas Site

Hawkins said basically they finished the investigation associated with vapor intrusion and sub slab work. The pressure test which would help us design the sub slab pressurization system is still in the design stage, and the property owner can then look at it for installing the system. A brownfield plan is also being considered for the site in order to use TIF to capture any improvement to that property to pay back expenses on the site. The purchaser is moving on the improvements to the building. Egan said a t-shirt shop has moved in already.

NEW BUSINESS

1. Offers on townhouses/vacant lot (*Mark Eckhoff, Three West LLC*)

Eckhoff stated he has received 4 offers, and one was withdrawn. The remaining offers are one for \$275,100, one for \$275,000 and one that came in late last week for \$150,000.

Eckhoff talked about the offer that was withdrawn, and the one for \$100 more that is preapproved for mortgage. He doesn't know if the townhouse property would qualify for a conventional mortgage. The last offer is \$150,000 and should probably be taken off the table for consideration. Eckhoff spoke of the differences in the bids, review of documents and environmental conditions, and timelines. Each of them has some conditions.

Egan felt we should officially decline the 4th offer, even if the others fall through, we should have something official.

It was moved by Zemaitis to officially decline the Santoro offer for \$150,000, seconded by Rentenbach. Motion carried 6-0.

Walter stated the offer from Converse is off the table as they withdrew their offer.

It was moved by Zemaitis, seconded by Rentenbach that our realtor contact the buyer Nemitz with offer for \$275,100 with the Addendum that was presented by county attorney.

Rentenbach said she was really not in favor of the mortgage involved in this offer because of the need for the mortgage. Sixty days will go into the timing with the addendum, at any rate, that they are asking for. She would rather accept the cash offer of \$275,000. Perhaps it doesn't matter if someone wants to counter that offer. If Nemitz do not get the mortgage, we still have the other offer. Walter said it would be cash sale either way, whether they are financing or not. If we are going to tie it to 60 day or 90 day wait on the other parcel that we are selling, we will know if it is going to come through for the loan or not. Egan felt timing didn't matter because we don't have to wait for all those things they want to do. It happens on our clock now. Walter

said for any buyer, waiting 90 days to get the property may not be acceptable at all. Zemaitis didn't think we can offer it to both of them, we have to wait. Egan thought we should put them in order. Walter agreed we should put them in order and one has first right and if they don't agree, offer to second.

Zemaitis asked Eckhoff for direction. Eckhoff said to be seamless we want to go to 2nd one, in a private sale, that is what a realtor would do. You are going to counter the offer and not change any financials, but there is a longer wait to close and some language your attorney wants. If they don't accept, you go to the next person and do counter offer so it will keep moving. If you vote it that way, that would allow us to keep moving if the first one didn't like the counter you provide.

Rentenbach thought it would be better to have this in one motion to prioritize. Egan said it would be cleaner to do it over. Rentenbach stated we have to vote on it. Zemaitis called the question.
Motion failed 6-0.

It was moved by Zemaitis, seconded by Rentenbach to have our realtor do a counter offer to Nemitz first, for the amount of \$275,100 and secondly to Rysberg for the amount of \$275,000, with Addendum including conditions. Motion carried 6-0.

2. Addendum #4 to Purchase Agreement with Courthouse Redevelopment Group

Galla stated an extension is being requested by Ross Satterwhite for the sale of the property, and County Board will submit an extension request to the EPA with regard to the RLF. This request from Satterwhite would be in line with the extension to the RLF, and allows the work to be completed and then closing to take place.

It was moved by Egan, seconded by Rentenbach to approve Addendum #4 with changes included from county legal counsel.

Walter questioned if prior to that or during that time frame, Courthouse Redevelopment Group backs away from purchase, what happens to the townhouse agreement. We are betting they will stick with it. Should we put a clause in there to renegotiate if Courthouse Redevelopment Group backs out tomorrow? The whole thing is we need to determine if we just want to entertain the offers from townhouses. Egan asked Eckhoff if you have to sell something if you list it. Eckhoff said if your realtor brings you the full offer, you have to pay commission if you back out of the sale. Egan said that would still be cheaper than completing the water for the sites.

Motion carried 6-0.

3. Pure Water Works cost for Leland

Hawkins talked about the Pure Water Works cost for Leland. At the last meeting, there was debate on what the LCBRA should pay and what conditions we should have the existing water supply wells in for townhouses and the new purchaser. We walked away at that time deciding for power to be dropped to well house. The estimate from B&Z was for \$500.

Hawkins suggested to Galla a budget of about \$3,000 to get this up and running. The pumps originally put in by Varley Kelly are undersized. They were really only sized to serve the

townhomes, not the whole development. Mr. Satterwhite has received costs to replace those for about \$15,000 and they said they would take responsibility to get that taken care of.

Hawkins said his understanding is they did get the pumps running. Not sure if it is to the satisfaction of Satterwhite. Zemaitis pointed out there is no date on the estimate and questioned when it was done. It was e-mailed and probably within a recent time period. Hawkins said it is the same one that Satterwhite requested of them so it went to him, as well.

Hawkins hopes we can find the valves we are talking about and cut this cost down considerably. Rentenbach asked if there was any indication from Jerry Culman that he knows where they are. Walter suggested getting back with Culman again regarding this equipment.

Hawkins said we need a meter box on the well. Walter commented on the invoice for JB Electric for \$800 in Claims & Accounts this month. Members were confused about the bill and what work was done.

It was moved by Egan, seconded by Rentenbach to approve up to \$3,000 to work with B&Z and Pure Water works to get wells operational and for the central treatment system. Motion carried 6-0.

Hawkins commented he had a conversation today on cleanup and wanted to report back to you on bids received and opportunity for you to take action today. They went through the whole bid process, received just 1 bid from Elmers Crane & Dozer. The bid amount for them to complete everything as outlined was just over \$100,000; about 1/3 of what they estimated. His staff is going through the bid document to look everything over and confirming the time deadline of completion within 15 days of start. In light of that fact, it appears we have a responsive bid and he would like the Authority to consider accepting the bid, subject to insuring that Elmer's meets all bid and timing requirements. As we speak, we are going thru it in our office because we got it late Friday. Everything is looking good but confirming time deadline of completion within 15 days of contract so we are confirming that is still the case. In light of that fact it appears we have responsive bid, would LCBRA entertain motion to consider accepting that bid, subject to insuring they meet all bid and timing requirements that have been outlined in the bid specs.

It was moved by Rentenbach, seconded by Zemaitis, that the bid from Elmer's Crane & Dozer be accepted for the work at the Leland site, subject to all bid and timing requirements being met as outlined in the bid specs.

Walter asked what the not to exceed amount was. Hawkins replied \$100,722 is the bid, but reminded members that there is also a unit rate price so if more soil has to come out after testing, the cost will go up. Walter asked if a not to exceed amount should be in the motion and Hawkins replied the base amount could be put unit and the unit rate price as noted in the bid price. The not to exceed amounts have been identified in the ABCA and the loan agreements. Walter asked if what they bid on is in the Act 381 Work Plan. Hawkins answered they bid on 3 foot removal on decision units, parcels along the river, and hot spots along the jail. All of that is included in the plan. It was indicated we had to do more sampling when that comes out. If it comes out that there is more to remove, we have to take it out and that is what the unit rate pricing is for so we can keep them on site and have them take care of that extra work, if needed.

Motion carried 6-0.

Rentenbach asked how much less it is. Hawkins replied we had \$313,000 dollars in the ABCA. We were very conservative with dollars for cubic yards – we used \$65/cy to include removal and rate charge. We were including expansion of the soils which means when you excavate the compacted soils you loosen them and then dump them in the truck so there is some expansion of that amount. We were very conservative with numbers and the bid price looks very good. We are also waiting on the reduced price from the landfill for county project. Zemaitis said she was glad for the bid from Elmer's, their work on the firehouse site was quick, neat and done right. Very impressed seeing them work in that area. Hopefully, it will be the same.

FINANCIALS

1. Claims & Accounts – General Expenses

It was moved Zemaitis, seconded by Egan, to approve Claims and Accounts for General Expenses in the amount of \$307.13, excluding the \$800 invoice from JB Electric until we get further clarification. Motion carried 6-0.

2. Claims & Accounts – EPA Assessment Grant

It was moved by Zemaitis, seconded by Goodroe, to approve Claims and Accounts for EPA Assessment Grant in the amount of \$6,227.44. Motion carried 6-0.

3. Claims & Accounts - EPA RLF Grant

It was moved by Zemaitis, seconded by Egan, to approve to approve Claims and Accounts for EPA RLF Grant in the amount of \$9610.00. Motion carried 6-0.

4. Request to EPA for Grant Reimbursements

It was moved by Zemaitis, seconded by Egan, to approve EPA Reimbursement Request #10 for the Assessment Grant in the amount of \$6,227.44. Motion carried 6-0.

It was moved by Zemaitis, seconded by Rentenbach, to approve EPA Reimbursement Request #25 for the RLF Grant in the amount of \$9,610. Motion Carried 6-0.

5. Post Audit, Budget Amendments, Transfers

Galla will print out some financial sheets for the 1st half of 2016, for the next meeting.

CORRESPONDENCE/COMMUNICATION ITEMS - none

PUBLIC COMMENT - None

DIRECTOR COMMENTS - none

MEMBER COMMENTS/ CHAIRPERSON COMMENTS

Zemaitis thanked Hawkins for his job on the bid specs. It was very impressive. Walter thanked Hawkins for his due diligence on the project.

ADJOURN - Meeting adjourned at 10:51 am.

COMBINED GRANT BUDGET SUMMARY

FY2014 EPA Cooperative Agreement No. BF-00E01409

LCBRA/AKT Professional Services Agreement, December 15, 2014

Reference Numbers								Budget	Project Invoices for Consideration	Project Budget Expended ¹	Project Budget Remaining	Project Notes
File Number	Leelanau County Work Order	Work Plan Task	Work Plan Status	AKT Peerless Proposal	AKT Peerless Project	Project/Site Name	Scope of Work					
AKT Peerless Contract Amount								\$ 127,400.00				
HAZARDOUS SUBSTANCES ASSESSMENT GRANT												
NA	2014-17	Task #2	Executed	PB-16709	6159L	EPA Quality Assurance Project Plan (QAPP)	EPA Quality Assurance Project Plan (QAPP)	\$ 1,000.00		\$ 1,000.00	\$ -	Complete and Approved by EPA
Hazardous Substances Assessment Grant Totals								\$ -	\$ 1,000.00	\$ -		
PETROLEUM ASSESSMENT GRANT												
NA	2014-17	Task #2	Executed	PB-16709	6159L	EPA Quality Assurance Project Plan (QAPP)	EPA Quality Assurance Project Plan (QAPP)	\$ 1,000.00		\$ 1,000.00	\$ -	Complete and Approved by EPA
TBD	2015-03	Task #1	Executed	PB-17389	10253B	1408 S West Bay Shore Dr., Suttons Bay	Phase I ESA	\$ 2,400.00		\$ 2,400.00	\$ -	Complete
TBD	2015-04	Task #2	Executed	PB-17513	10253B	1408 S West Bay Shore Dr., Suttons Bay	Phase II ESA	\$ 16,265.00	\$ 13,310.12	\$ 16,233.87	\$ 31.13	Complete
Petroleum Assessment Grant Totals								\$ 13,310.12	\$ 19,633.87	\$ 31.13		
Project Budget Funds Expended										\$ 20,633.87		
AKT/LCBRA Contract Budget Remaining - Committed										\$ 31.13		
AKT/LCBRA Contract Budget Remaining - Uncommitted										\$ 106,735.00		
Total										\$ 127,400.00		

Notes:

1. Budget Expended includes "Invoices for Consideration" amount.

MEMORANDUM

TO: TRUDY J. GALLA, AICP, DIRECTOR, LEELANAU COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

FROM: JEFF HAWKINS

**SUBJECT: EPA RLF CLEANUP LOAN MONTHLY UPDATES AND INVOICES
FORMER LEELANAU COUNTY GOVERNMENT COMPLEX REDEVELOPMENT PROJECT**

DATE: JULY 19, 2016

This memorandum serves to provide information regarding invoices and updates that are being presented to the LCBRA for services rendered on the EPA RLF Cleanup Loan activities.

Please find attached several items for your consideration:

- 1. Former Leelanau County Government Complex Cleanup Loan (W.O. #20):**
 - **Legal Survey and Elevation Data including OHWM**
 - **Project Management, Oversight, and Professional Services (as detailed in W.O. #20 and ABCA)**
 - **Verification of Soil Remediation (VSR) Sampling**
 - **Documentation of Due Care Compliance (DDCC)**

Update:

The final Act 381 Work Plan has been submitted to MDEQ. On June 3, 2016 the MDEQ approved the Act 381 Work Plan.

On June 1, 2016, Envirologic submitted an Equivalency Memorandum to EPA for review and approval. The Memorandum documents that Michigan DEQ's Part 201 quality assurance requirements are acceptable and equivalent to U.S. EPA's requirements as outlined in 40 CFR 31.45. As a result, on June 7, 2016, EPA approved the Memorandum effective on the submittal date of June 1, 2016.

Bid Specifications and Contract documents have been prepared for release. The final documents were released and posted on the County's website and also posted on several other listings. A non-mandatory pre-bid walkthrough was held on June 9, 2016, only one contractor (Elmer's) attended the walkthrough. The bids are due on June 17, 2016 and the contractor, Elmer's was awarded the contract. Their bid was approximately \$100,000 which is significantly less than what was estimated for the project. Envirologic has finalized a contract with Elmer's and the work is scheduled to begin July 18, 2016. Elmer's is currently obtaining all permits for completion of the work including the Sedimentation and Soil Erosion Control Permit and the Township's Special Use Permit. Notification of the pending activities has been placed in the Enterprise and communicated to all residents within 300 feet of the site.

Envirologic has been working with the landfill to obtain approval for disposal of the soil from the site. Additional samples for characterization were collected to satisfy the landfill.

The EPA granted an extension for the term of the RLF Grant until December 31, 2016. It is anticipated that Karla Auker, EPA Project Officer, will be visiting the site during the cleanup.

Additionally, Envirologic has been assisting the LCBRA with water supply evaluation issues, among other documentation/agreements related to the developer conditions associated with the environmental issues on the site and the ultimate sale of the property.

Project Invoices for Consideration:
Invoice #02492 (\$7,433.99) RLF Hazardous Grant

MEMORANDUM

TO: TRUDY J. GALLA, AICP, DIRECTOR, LEELANAU COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

FROM: JEFF HAWKINS

SUBJECT: EPA RLF GRANT CONSULTING MONTHLY UPDATES AND INVOICES

DATE: JULY 19, 2016

This memorandum serves to provide information regarding invoices and updates that are being presented to the LCBRA for services rendered on various projects related to General Environmental Consulting activities.

Please find attached several items for your consideration:

1. Former Leelanau County Government Complex – RLF Eligibility (W.O. #13)

Update:

There were no activities this month related to RLF Eligibility. The site is eligible for use of RLF funds.

Project Invoices for Consideration:

There are no invoices for consideration this month.

2. RLF Loan Selection for Potential Projects (W.O. #14)

Update:

There were no activities related to RLF Loan Selection this month.

Project Invoices for Consideration:

There are no invoices for consideration.

3. Leland Residential Site Preliminary BCRLF Planning (W.O.#16)

Update:

There were no activities related to this Work Order this month.

Project Invoices for Consideration:

There are no invoices for consideration.

4. Traverse City Housing Commission Site (W.O. #17)

Update:

There have been no activities related to this site this month. Envirologic is working to determine if there may be an opportunity to leverage MDEQ Site Specific Brownfield Assessment funds with the 2014 EPA Brownfield Assessment Grant to further assess the contaminant situation at the site.

Project Invoices for Consideration:

There are no invoices for consideration this month.

LCBRA File #	Envirologic		Site/Phase	Budget Estimate	Invoice #	Invoice Date	Invoices for Consideration	Budget ¹ Expended	Budget Remaining	Task Completed
	W/O	Project								
13	140292	Former Government Center RLF Eligibility	1,500.00	00200	8/5/2014	\$ 543.75	\$ 543.75	\$ 956.25		
				00452	10/15/2014	\$ 140.00	\$ 683.75	\$ 816.25		
				00733	1/13/2015	\$ 190.00	\$ 873.75	\$ 626.25		
				00800	2/9/2015	\$ 237.50	\$ 1,111.25	\$ 388.75		
				01327	7/16/2015	\$ 90.00	\$ 1,201.25	\$ 298.75		
14	140290	RLF Loan Selection - 10% Fund Allocation	6,000.00	00222	8/6/2014	\$ 140.00	\$ 140.00	\$ 5,860.00		
				00454	10/15/2014	\$ 175.00	\$ 315.00	\$ 5,685.00		
				00480	11/4/2014	\$ 1,223.75	\$ 1,538.75	\$ 4,146.25		
				00734	1/13/2015	\$ 345.00	\$ 1,883.75	\$ 4,116.25		
				00801	2/9/2015	\$ 520.00	\$ 2,403.75	\$ 3,596.25		
				01012	4/15/2015	\$ 515.00	\$ 2,918.75	\$ 3,081.25		
				01096	5/14/2015	\$ 1,632.50	\$ 4,551.25	\$ 1,448.75		
				01319	7/15/2015	\$ 190.00	\$ 4,741.25	\$ 1,258.75		
16	150131	Leland Residential Site RLF - Task 6	5,000.00	01125	6/3/2015	665.00	\$ 665.00	4,335.00		
				01329	7/16/2015	1,988.75	\$ 2,653.75	2,346.25		
				01475	9/10/2015	1,825.00	\$ 4,478.75	521.25		
17	150123	Traverse City Housing Commission 10200 E. Carter Center, Traverse City, MI RLF - Task 6	8,500.00	01135	6/3/2015	3,493.75	\$ 3,493.75	5,006.25		
				01325	7/15/2015	120.00	\$ 3,613.75	4,886.25		
				01951	2/8/2016	120.00	\$ 3,733.75	4,766.25		
18	150232	Leland Residential Project - Cleanup Planning/Characterization RLF - Task 6	\$51,883.75	01328	7/16/2015	6,083.75	\$ 6,083.75	\$45,800.00		
				01482	9/10/2015	37,266.77	\$ 43,350.52	\$8,533.23		
				01559	10/8/2015	3,392.50	\$ 46,743.02	\$5,140.73		
				01708	11/12/2015	737.50	\$ 47,480.52	\$4,403.23		
				01738	12/3/2015	156.40	\$ 47,636.92	\$4,246.83		
				01902	1/12/2016	910.00	\$ 48,546.92	\$3,336.83		
				02036	2/12/2016	1,440.00	\$ 49,986.92	\$1,896.83		
				02076	3/7/2016	1,865.00	\$ 51,851.92	\$31.83		
		W.O. 18 Subtotal				51,851.92		\$31.83		
		10% Subtotal	72,883.75			66,006.92	\$ 66,006.92	\$ 6,876.83		
		Expenditures above this line funded with 10% Budget								
19	150337	Former Leelanau County Govt. Complex RLF - Task 5 Oversight Community Relations/Implementation Plan, ABCA, Conceptual Cleanup Costs	\$10,000.00	01711	11/12/2015	5,761.25	\$ 5,761.25	\$4,238.75		
				01741	12/3/2015	3,207.50	\$ 8,968.75	\$1,031.25		
				01901	1/12/2016	701.25	\$ 9,670.00	\$330.00		
				02035	2/12/2016	300.00	\$ 9,970.00	\$30.00		
		Subtotal	\$10,000.00			9,970.00	\$ 9,970.00	\$30.00		
		Totals	\$ 82,883.75			\$ 75,976.92	\$ 75,976.92	6,906.83		
		General Updates:								
		1. Budget Expended includes "Invoices for Consideration" amount.								
		2. There are no invoices for this month.								

MEMORANDUM

TO: **TRUDY J. GALLA, AICP, DIRECTOR, LEELANAU COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

FROM: **JEFF HAWKINS**

SUBJECT: **2014 EPA BROWNFIELD ASSESSMENT GRANT MONTHLY UPDATES AND INVOICES**

DATE: **JULY 19, 2016**

This memorandum serves to provide information regarding invoices and updates that are being presented to the LCBRA for services rendered on various projects related to the 2014 EPA Brownfield Assessment Grants.

Please find attached several items for your consideration:

1. Community Outreach (W.O. #2H/P-14)

Update:

Envirologic has been actively moving forward with outreach activities including preparation for, set-up and implementation of individual meetings with various local units of government and supporters of the grant. On June 20, 2016, Trudy Galla and Envirologic met with Barb VanVoigtlander, Village Supervisor, Village of Northport. The meeting provided an opportunity to review the brownfield tools available from the LCBRA and also to review several potential projects.

On June 20, 2016, Envirologic met with Sarah Lucas with Networks Northwest. Networks Northwest is a regional economic development agency that serves Leelanau County. The meeting allowed an opportunity to discuss the available EPA grants that are available in Leelanau County. Sarah is familiar with brownfields and has experience working on these types of sites. She indicated that she will keep the LCBRA in mind on future opportunities.

Project Invoices for Consideration:

Invoice #02474 (\$140.00) Hazardous
Invoice #02475 (\$140.00) Petroleum

2. Courthouse Redevelopment Group, LLC (W.O. #3H/P-14)

Update:

Envirologic will be re-initiating the completion of a Phase I ESA and BEA for the new developer subject to direction by the County BOC and the LCBRA.

Project Invoices for Consideration:

There are no invoices for consideration this month.

3. Leland Residential Site (W.O. #4H-14)

Update:

Based on the approved ABCA and the cleanup plan for the site, no additional activities are anticipated under this work order.

Project Invoices for Consideration:

There are no invoices for consideration for this month.

4. Former Leelanau County Govt Complex – Brownfield Plan and Act 381 Work Plan amendment (W.O. #6H-14)

Update:

The activities related to this work order are essentially complete.

Project Invoices for Consideration:
There are no invoices for consideration.

5. **Two Peas, LLC - 206 N. St. Joseph St., Suttons Bay, MI**
(W.O. #7H-14)
(W.O. #8H-14)

Update:

Envirologic conducted sub-slab sampling beneath the former dry cleaners building floor on February 22 and 23, 2016. Lab results have indicated that we have exceedances above MDEQ Residential and Non-Residential Vapor Intrusion Screening levels. Due Care recommendations include some form of vapor mitigation. The Phase I ESA and BEA are finalized and Envirologic has received the signed BEA for submittal to MDEQ. Envirologic also obtained a signature from the developer for a Notice of Migration of Contamination which is necessary for due care compliance.

Envirologic implemented a transmissivity test on May 18th/19th. The data from this testing has been evaluated. This evaluation was used to provide design specifications for a sub-slab depressurization system for the building. This information was included in a Documentation of Due Care report which has been finalized and issued to the property owner. It is the property owner's responsibility to implement the system. Additionally, due to the levels beneath the building, it is our understanding that the MDEQ will be communicating with Mr. Krause to insure that implementation of the due care obligations occurs at this site.

Project Invoices for Consideration:
#02477 (\$1,464.15) Hazardous Grant

LCBRA File #	Number			Site/Phase	Budget Estimates	Budget Estimates	Project Invoices for Consideration	Invoice Date	Invoice Total	Project Budget Expended		Project Budget Remaining		Project Task Completed
	Grant Work Plan Task	Envirologic W/O	Project		Hazardous	Petroleum				Hazardous	Petroleum			
				Initial EPA Grant Award	\$ 200,000.00	\$ 200,000.00								
				Envirologic Contract Amount	\$ 71,200.00	\$ 71,200.00								
	Task #2	1H/P-14	140554	QAPP	1,000.00	1,000.00	01018	4/15/2015	\$ 1,997.50	\$ 998.75	\$ 998.75	\$ -	\$ -	X
	Task #4	2H/P-14	140555	Community Outreach	3,000.00	3,000.00	01010	4/15/2015	\$ 1,190.00	\$ 595.00	\$ 595.00	\$ 2,405.00	\$ 2,405.00	
				Total Budget from Grant Work Plan is \$15,000.			01092	5/14/2015	\$ 420.00	\$ 210.00	\$ 210.00	\$ 2,195.00	\$ 2,195.00	
							01479	9/10/2015	\$ 385.00	\$ 192.50	\$ 192.50	\$ 2,002.50	\$ 2,002.50	
							01552	10/8/2015	\$ 490.00	\$ 245.00	\$ 245.00	\$ 1,757.50	\$ 1,757.50	
							01952	2/8/2016	\$ 140.00	\$ 70.00	\$ 70.00	\$ 1,687.50	\$ 1,687.50	
							02144	4/5/2016	\$ 825.00	\$ 412.50	\$ 412.50	\$ 1,275.00	\$ 1,275.00	
							02281	5/12/2016	\$ 487.50	\$ 487.50	\$ -	\$ 787.50	\$ -	
							02282	5/12/2016	\$ 487.50	\$ -	\$ 487.50	\$ 787.50	\$ 787.50	
							02439	6/14/2016	\$ 252.50	\$ 252.50	\$ -	\$ 535.00	\$ -	
							02438	6/14/2016	\$ 252.50	\$ -	\$ 252.50	\$ 535.00	\$ -	
							02474*	7/11/2016	\$ 140.00	\$ 140.00	\$ -	\$ 395.00	\$ -	
							04275*	7/11/2016	\$ 140.00	\$ -	\$ 140.00	\$ 395.00	\$ 395.00	
	Task #1 and 2	3H/P-14	150070	Courthouse Redevelopment Group, LLC Phase I ESA and BEA	2,250.00	2,250.00	01011	4/15/2015	\$ 835.50	\$ 417.75	\$ 417.75	\$ 1,832.25	\$ 1,832.25	
							01126	6/3/2015	\$ 347.50	\$ 173.75	\$ 173.75	\$ 1,658.50	\$ 1,658.50	
	Task 2	4H-14	150262	Leland Residential Project - Discreet Sampling	19,980.00		01478	9/10/2015	\$ 15,063.82	\$ 15,063.82	\$ -	\$ 4,916.18	\$ -	
	Task 3	5H/P-14	150341	GTRAC - BFPlan Review; Reimbursement Agreement	625.00	625.00	01551	10/8/2015	\$ 490.00	\$ 245.00	\$ 245.00	\$ 380.00	\$ 380.00	
							01710	11/12/015	\$ 350.00	\$ 175.00	\$ 175.00	\$ 205.00	\$ 205.00	
							01740	12/3/2015	\$ 385.00	\$ 192.50	\$ 192.50	\$ -	\$ -	X
	Task 3	6H-14	150374	Fmr. Leelanau County Govt Complex Brownfield Plan Amendment and Act 381 Work Plan Amendment	6,000.00	-	01739	12/3/2015	\$ 525.00	\$ 525.00	\$ -	\$ 5,475.00	\$ -	
							01899	1/12/2016	\$ 140.00	\$ 140.00	\$ -	\$ 5,335.00	\$ -	
							01954	2/8/2016	\$ 3,860.00	\$ 3,860.00	\$ -	\$ 1,475.00	\$ -	
							02075	3/7/2016	\$ 1,295.00	\$ 1,295.00	\$ -	\$ 180.00	\$ -	
	Task #1 and 2	7H-14	150449	Two Peas, LLC - 206 N. St. Joseph St., Suttons Bay, MI Phase I, II ESA and BEA, Due Care Plan, Brownfield Plan and Act 381 Work Plan	\$29,900	-	01900	1/12/2016	\$ 127.50	\$ 127.50	\$ -	\$ 29,772.50	\$ -	
							01950	2/8/2016	\$ 3,470.75	\$ 3,470.75	\$ -	\$ 26,301.75	\$ -	
							02079	3/8/2016	\$ 9,581.04	\$ 9,581.04	\$ -	\$ 16,720.71	\$ -	
							02146	4/5/2016	\$ 1,190.00	\$ 1,190.00	\$ -	\$ 15,530.71	\$ -	
							02283	5/12/2016	\$ 1,736.25	\$ 1,736.25	\$ -	\$ 13,794.46	\$ -	
							02435	6/14/2016	\$ 614.60	\$ 614.60	\$ -	\$ 13,179.86	\$ -	
							02477*	7/11/2016	\$ 669.15	\$ 669.15	\$ -	\$ 12,510.71	\$ -	
	Task #3	8H-14	150449	Two Peas, LLC - 206 N. St. Joseph St., Suttons Bay, MI Sub-Slab System Engineering and Design	\$8,500		02435	6/14/2016	\$ 4,507.84	\$ 4,507.84	\$ -	\$ 3,992.16	\$ -	
							02477*	7/11/2016	\$ 795.00	\$ 795.00	\$ -	\$ 3,197.16	\$ -	
				Subtotal	71,255.00	6,875.00								
				Totals	\$ 71,255.00	\$ 6,875.00			\$ 53,191.45	\$ 48,383.70	\$ 4,807.75	\$ 22,857.55	\$ 2,053.50	
				Budgeted Grant Funds for Envirologic Activities	\$ 71,255.00	\$ 6,875.00								
				Envirologic Contract Budget Remaining Subtotal*	\$ (55.00)	\$ 64,325.00								
				*Adjust budget against remaining Community Outreach Budgets										
				Budgets Returned from Under Budget Projects										
				QAPP	\$ 1.25	\$ 1.25								
				GTRAC - BFPlan Review; Reimbursement Agreement	\$ 12.50	\$ 12.50								
				Subtotal Under Budget Projects	\$ 13.75	\$ 13.75								
				Total Envirologic Contract Budget Remaining	\$ (41.25)	\$ 64,338.75								
	* Pending approval by LCBRA													

MEMORANDUM

TO: TRUDY J. GALLA, AICP, DIRECTOR, LEELANAU COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

FROM: JEFF HAWKINS

SUBJECT: GENERAL CONSULTING MONTHLY UPDATES AND INVOICES

DATE: JULY 19, 2016

This memorandum serves to provide information regarding invoices and updates that are being presented to the LCBRA for services rendered on various projects related to General Environmental Consulting activities.

Please find attached several items for your consideration:

1. General Services (W.O. #15)

Update:

Envirologic worked on the RLF Extension Request. Several exchanges of information occurred with EPA. This extension was granted until December 31, 2016.

Project Invoices for Consideration:
Invoice #02476 (\$105.00)

**LEELANAU COUNTY
BROWNFIELDS SITE ASSESSMENT GRANT**

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
HAZARDOUS SUBSTANCE AND PETROLEUM**

COOPERATIVE AGREEMENT No. BF-00E01409-1

QUARTERLY PROGRESS REPORT No. 7

GRANT PERIOD: OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2017

REPORTING PERIOD: APRIL 1, 2016 THROUGH JUNE 30, 2016

Submitted: 7/19/2016

**U.S. EPA BROWNFIELDS ASSESSMENT GRANT
HAZARDOUS SUBSTANCE AND PETROLEUM
QUARTERLY PROGRESS REPORT**

**LEELANAU COUNTY, MICHIGAN
COOPERATIVE AGREEMENT NO. BF-00E1409-1**

1.0 PROGRAM PROGRESS SUMMARY

General Activities

The Leelanau County Brownfield Redevelopment Authority (LCBRA) met on Apr. 15, 2016; May. 17, 2016; and Jun. 20, 2016 to consider requests for brownfield site assessment assistance, review progress of ongoing site assessments, and review brownfield assessment grant progress.

The LCBRA's Director and selected environmental consultant – Envirollogic Technologies – met with the following municipalities and organizations to discuss brownfield redevelopment and the availability of EPA brownfield site assessment assistance funds:

- Suttons Bay Township
- Elmwood Township
- Empire Village
- Northport Village
- Northwest Michigan Horticultural Research Center
- Networks Northwest
- Grand Traverse Band of Ottawa and Chippewa Indians
- Watershed Center of Grand Traverse Bay

As a result of meeting with the Northwest Michigan Horticultural Research Center, they placed an article about the EPA Brownfield Site Assessment Grant in their May Newsletter. See excerpt in Appendix A.

The LCBRA is scheduling meetings with local units of government and various other stakeholders for the purpose of informing them of the availability of brownfield site assessment grant assistance and requirements for requesting assistance. This will increase awareness of legal requirements for brownfield redevelopment and result in additional site consideration nominations. Public meetings held in the last grant reporting period have already generated interest in the assessment grant and resulted in requests for further information and grant assistance request forms.

A three-year community outreach plan has been developed, and a grant accomplishment dashboard has been developed. The printed dashboard will be included in monthly LCBRA meeting materials and will be available on the LCBRA website.

Site Activities

Two Peas, LLC. (former dry cleaner site in the Village of Suttons Bay)

Reports are ready to submit for the previously completed Phase I ESA and Phase II ESA/BEA. A redevelopment plan (Documentation of Due Care Compliance) report is being finalized. Vapor intrusion above Michigan residential and non-residential criteria was identified during the Phase II ESA, so vapor mitigation planning was included in the redevelopment plan prepared to ensure the safety of building occupants following redevelopment. Use of the EPA Brownfield Cleanup Revolving Loan Fund grant is an option under consideration to cover the cost of the designed vapor mitigation system. The LCBRA approved the preparation of a Brownfield Plan, pending discussion with the Village of Suttons Bay Downtown Development Authority (DDA). A positive outcome and approval of a Brownfield Plan will allow the LCBRA to recoup the costs of brownfield site assessment assistance conducted under the grant through tax increment financing and place it into a local revolving fund. This will allow the LCBRA to continue brownfield assessment activities after the EPA Brownfield Site Assessment Grant funds are expended.

Table 1 and Table 2 summarize the work plan deliverables completed to date. Numbers in table cells represent the grant quarter activities were completed in. The totals in the bottom rows give a count of the deliverable activities completed to date.

Table 1: Site Activity Summary – Hazardous Substance Grant

Numbers indicate the grant quarter during which an activity was completed

Site Name	Eligibility	Phase I	Phase II	BEA	Due Care Plan	Acres
Leland River Club Project	2	6	-	6	-	2.0
Two Peas, LLC	6	6	6	6	6	0.1
Totals	2	2	1	2	1	2.1

Table 2: Site Activity Summary – Petroleum Grant

Numbers indicate the grant quarter during which an activity was completed

Site Name	Eligibility	Phase I	Phase II	BEA	Due Care Plan	Acres
Leland River Club Project	2	-	-	-	-	2.0
Vacant car was/oil change: 1408 S. West Bay Shore Dr., Suttons Bay	3	3	4	-	-	1.6
Totals	2	1	1	-	-	3.6

1.1 MODIFICATIONS TO THE WORK PLAN

There were no modifications to the work plan during the seventh quarterly grant progress report period.

1.2 STATUS OF ACTIVITIES DURING REPORTING PERIOD

Leelanau County has identified the following tasks in utilizing brownfield grant funds:

Task 1: Phase I Environmental Site Assessments

Task 2: Phase II Environmental Site Assessments

Task 3: Brownfield Plans, Cleanup Planning, and Community Health Monitoring

Task 4: Outreach and Eligible Programmatic Expenses

TASK 1 PHASE I ENVIRONMENTAL SITE ASSESSMENTS – no 7th quarter activities

Subtask 1.1 Submit hazardous substance sites to EPA and petroleum sites to MDEQ for eligibility determination

Subtask 1.2 Complete Phase I ESAs

TASK 2 PHASE II ENVIRONMENTAL SITE ASSESSMENTS – no 7th quarter activities

Subtask 2.1 Complete Phase II ESA field work

Subtask 2.2 Complete Phase II reports at top priority sites where Phase I has indicated further investigation

TASK 3 BROWNFIELD PLANS, CLEANUP PLANNING, COMMUNITY HEALTH MONITORING

Subtask 3.1 Prepare BEAs on top priority sites with pending redevelopment that a BEA will facilitate

Subtask 3.2 Complete Brownfield Plans where redevelopment is pending or is a high redevelopment priority to county

Subtask 3.3 Community Health Monitoring and Due Care Plans

- A Due Care Plan was completed for the former dry cleaner site in the Village of Suttons Bay. A report is being completed and will include options for mitigation of vapor intrusion.

Subtask 3.4 Draft and final Remedial Action Plans

Subtask 3.5 Draft and final Analysis of Brownfield Cleanup Alternatives

Subtask 3.6 Michigan brownfield program site status letter and/or comfort letter

TASK 4 COMMUNITY OUTREACH AND ELIGIBLE PROGRAMMATIC EXPENSES

Subtask 4.1 Public Request for Qualifications for consultants

Subtask complete

Subtask 4.2 Interviews and consultant selection

Subtask complete

Subtask 4.3 Quality Assurance Project Plan, Sampling and Analysis Plan, and Health And Safety Plan

Subtask complete

Subtask 4.4 Community outreach and education

- A three-year community outreach plan has been developed.
- A grant accomplishment dashboard has been developed. The printed dashboard will be included in monthly LCBRA meeting materials and will be available on the LCBRA website.

Subtask 4.5 Outreach meetings

- The LCBRA Direct and its selected environmental consultant – Envirologic Technologies – met with the following municipalities and organizations to discuss brownfield redevelopment and the availability of EPA brownfield site assessment assistance funds:
 - Suttons Bay Township
 - Elmwood Township
 - Empire Village
 - Northport Village
 - Northwest Michigan Horticultural Research Center
 - Networks Northwest
 - Grand Traverse Band of Ottawa and Chippewa Indians
 - Watershed Center of Grand Traverse Bay

Subtask 4.6 ACRES profile/updated web map – ongoing

Subtask 4.7 Reporting

- Quarterly narrative reports have been prepared for quarters 1-6 and submitted to the EPA.
- Federal Financial Reports (SF425) have been prepared for quarters 1-6 and submitted to the EPA Las Vegas Financial Center.
- MBE/WBE reports (5700-52a) have been prepared for FY2015 and submitted to the EPA Financial Assistance Office

Subtask 4.8 Brownfield conference training travel

1.3 PROBLEMS ENCOUNTERED/ASSISTANCE NEEDED

No problems were encountered in the seventh grant reporting period.

1.4 DELIVERABLES/WORK PRODUCTS

- Three-year community outreach plan developed
- Grant accomplishment dashboard developed
- Brownfield and brownfield grant tri-fold brochure developed
- Bulletin of common environmental acronyms developed
- Community brownfield open house held
- Phase I ESA completed for the former Government Center Complex
- Additional sampling completed for the former Government Center Complex
- BEA report completed for the former Government Center Complex
- Phase I ESA completed for Two Peas, LLC.
- Phase II ESA completed for Two Peas, LLC.
- BEA report completed for Two Peas, LLC.
- Due Care Plan completed for Two Peas, LLC.

2.0 SCHEDULE AND BUDGET STATUS

2.1 SCHEDULE/PERCENT COMPLETED

- Hazardous substance: approximately 22% of the grant funds have been expended.
- Petroleum: approximately 13% of the grant funds have been expended.

2.2 FUNDS EXPENDED

Refer to Tables 1 through 10 for the status of the task budgets as described in the work plan.

HAZARDOUS SUBSTANCE COMPONENT

Table 1: Summary of Expenses by Category

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$191,500.00	\$39,197.11	\$4,993.35	\$44,190.46	\$147,309.54
Personnel	\$6,000.00	\$444.94	\$0.00	\$444.94	\$5,555.06
Travel	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
Supplies	\$500.00	\$179.07	\$0.00	\$179.07	\$320.93
Total	\$200,000.00	\$39,821.12	\$4,993.35	\$44,814.47	\$155,185.53

Table 2: Task 1 Expenses (Phase I ESA)

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$24,000	\$4,446.00	\$4,446.00	\$19,554.00	\$4,446.00
Personnel	\$1,000	\$71.04	\$0.00	\$0.00	\$0.00
Travel	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0	\$0.00	\$4,446.00	\$19,554.00	\$4,446.00
Total	\$25,000	\$4,517.04	\$4,517.04	\$20,482.96	\$4,517.04

Table 3: Task 2 Expenses (Phase II ESA)

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$123,000	\$24,587.36	\$1,672.50	\$26,259.86	\$96,740.14
Personnel	\$1,000	\$75.48	\$0.00	\$75.48	\$924.52
Travel	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$124,000	\$24,662.84	\$1,672.50	\$26,335.34	\$97,664.66

Table 4: Task 3 Expenses (Brownfield Cleanups, Cleanup Planning, Community Health Monitoring)

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$35,000	\$8,232.50	\$1,868.35	\$10,100.85	\$24,899.15
Personnel	\$2,000	\$146.52	\$0.00	\$146.52	\$1,853.48
Travel	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$37,000	\$8,379.02	\$1,868.35	\$10,247.37	\$26,752.63

Table 5: Task 4 Expenses (Community Outreach and Eligible Programmatic Expenses)

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$9,500	\$1,931.25	\$1,452.50	\$3,383.75	\$6,116.25
Personnel	\$2,000	\$151.90	\$0.00	\$151.90	\$1,848.10
Travel	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00
Supplies	\$500	\$179.07	\$0.00	\$179.07	\$320.93
Total	\$14,000	\$2,262.22	\$1,452.50	\$3,714.72	\$10,285.28

PETROLEUM COMPONENT

Table 6: Summary of Expenses by Category

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$191,500	\$23,767.87	\$1,452.50	\$25,220.37	\$166,279.63
Personnel	\$6,000	\$443.27	\$0.00	\$443.27	\$5,556.73
Travel	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00
Supplies	\$500	\$179.00	\$0.00	\$179.00	\$321.00
Total	\$200,000	\$24,390.14	\$1,452.50	\$25,842.64	\$174,157.36

Table 7: Task 1 Expenses

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$24,000	\$2,991.50	\$0.00	\$2,991.50	\$21,008.50
Personnel	\$1,000	\$70.88	\$0.00	\$70.88	\$929.12
Travel	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$25,000	\$3,062.38	\$0.00	\$3,062.38	\$21,937.62

Table 8: Task 2 Expenses

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$123,000	\$18,232.62	\$0.00	\$18,232.62	\$104,767.38
Personnel	\$1,000	\$75.31	\$0.00	\$75.31	\$924.69
Travel	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$124,000	\$18,307.93	\$0.00	\$18,307.93	\$105,692.07

Table 9: Task 3 Expenses

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$35,000	\$612.50	\$0.00	\$612.50	\$34,387.50
Personnel	\$2,000	\$146.19	\$0.00	\$146.19	\$1,853.81
Travel	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Supplies	\$0	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$37,000	\$758.69	\$0.00	\$758.69	\$36,241.31

Table 10: Task 4 Expenses

Budget Categories	Budget Amount	Previously Expended	7 th Quarter Expenses	Cumulative Expenses	Remaining Balance
Contractual	\$9,500	\$1,931.25	\$1,452.50	\$3,383.75	\$6,116.25
Personnel	\$2,000	\$150.89	\$0.00	\$150.89	\$1,849.11
Travel	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00
Supplies	\$500	\$179.00	\$0.00	\$179.00	\$321.00
Total	\$14,000	\$2,261.14	\$1,452.50	\$3,713.64	\$10,286.36

3.0 BROWNFIELD PROGRAM MEASURES OF SUCCESS

Table 11: Summary of Funding Leveraged

Hazardous Substance Grant

(Reporting Period 1 – 7)

Funding leveraged under the Brownfields Program	Redevelopment Dollars Leveraged	Additional Support Dollars	
Private Funding	\$0.00	AKT Peerless	\$2,855.00
		Envirologic	\$4,240.62
		MAC	\$ 634.88
Total	\$0.00	\$7,730.50	

Table 11: Summary of Funding Leveraged

Petroleum Grant

(Reporting Period 1 – 7)

Funding leveraged under the Brownfields Program	Redevelopment Dollars Leveraged	Additional Support Dollars	
Private Funding	\$0.00	AKT Peerless	\$4,320.00
		Envirologic	\$4,240.63
		MAC	\$ 634.87
Total	\$0.00	\$9,195.50	

APPENDIX A
NORTHWEST MI HORTICULTURAL RESEARCH CENTER ARTICLE

Northern Michigan FruitNet 2016 Northwest Michigan Horticultural Research Center

Weekly Update

FruitNet Report – May 20, 2016

CALENDAR OF EVENTS

- | | |
|-------------------|--|
| 5/3 – 6/28 | Leelanau County IPM Updates, 12PM – 2PM
Jim and Jan Bardenhagen’s Farm (details below) |
| 5/3 – 6/28 | Grand Traverse County IPM Updates, 3PM – 5PM
Wunsch Farms (details below) |
| 5/4 – 6/29 | Antrim County IPM Updates, 10AM – 12PM
Jack White Farms (details below) |
| 5/4 – 6/29 | Benzie County IPM Updates, 2PM – 4PM
Blaine Christian Church (details below) |

What’s New?

- **Northwest Michigan Fruit Disease Report – May 20, 2016**
- **Potential Damage and Insurance Claims**
- **Post-shucksplit Applications of Bravo WeatherStik**
- **Where can Growers Find the Special 24 (c) Label for Using Bravo WeatherStik Past Shucksplit?**
- **A Primer for Streptomycin, Kasumin, and Oxytetracycline use for Fire Blight Management**
- **Brownfield Assessment Grant Funds Available in Leelanau County**

increases the chances of deposition on target surfaces. The best timing for all antibiotics is to arrive prior to the arrival of fire blight bacteria because these arriving populations are typically small and can be readily controlled if the antibiotic is already present. However, streptomycin and Kasumin can be used effectively after *E. amylovora* cells have arrived and started growing on stigmas. When EIPs predict potential high risk to epidemic conditions, only streptomycin or Kasumin will be effective for blossom blight control. Under these conditions, the two most important considerations are very tight spray intervals and excellent spray coverage.

Brownfield Assessment Grant Funds Available in Leelanau County

Michigan is home to thousands of brownfield sites, which effects each and every County including ours. The Leelanau County Brownfield Redevelopment Authority (LCBRA) was awarded two Brownfield Assessment Grants from the U.S. Environmental Protection Agency in October of 2014. These funds were granted to assess contaminated or potentially contaminated sites, provide cleanup planning and community outreach activities. Although Brownfield sites are typically contaminated sites, they may also be blighted, functionally obsolete, tax reverted, or historic properties and eligible to receive assessment dollars. The County currently has \$336,000 in funds available to 'assess' sites (brownfields) to help return abandoned, underutilized and typically contaminated properties to productive use.

How does this affect Michigan fruit growers? You may own a piece of land or know of one that fits the above brownfield description that needs to be assessed for potential future redevelopment. The types of activities eligible for funding include Phase I Environmental Site Assessments (ESAs), Phase II ESAs, Baseline Environmental Assessments and Documentation of Due Care Compliance, Hazardous Materials Building Surveys including lead and asbestos surveys, Development of Brownfield Plans and Act 381 Work Plans. For an explanation of the above eligible activities visit <http://www.envirologic.com/due-diligence-services>.

If you are interested in learning more about this funding opportunity, please contact Trudy Galla, Director of the LCBRA at (231) 256-9812 or tgalla@co.leelanau.mi.us. Or visit the LCBRA website at <http://www.leelanau.cc/brownfield.asp>.

2016 IPM Update Schedule

Emily Pochubay and Nikki Rothwell
Michigan State University Extension

Tree Fruit IPM Updates beginning the first week of May through mid-July (as needed) will highlight management of the seasons current potential pest challenges dictated by weather and pest biology. Attendees are encouraged to bring examples of pests and

Leelanau County Brownfields Revolving Loan (RLF) Fund Cooperative Agreement No. BF-00E00388A-4

Prepared for:
Leelanau County Brownfield Redevelopment Authority (LCBRA)
8527 E. Government Center Dr. Suite 108
Suttons Bay MI 49682

Prepared by:
Trudy J. Galla, Planning Director & Director of the LCBRA
Phone 231-256-9812

Grant Period: 9/1/2010 – 8/31/2016
Reporting Period: 4/1/2016 – 6/30/2016
Date Submitted: 7/19/2016
Quarterly Report #: Twenty-four (24)

Submitted to:
Ms. Karla Auker, U.S. EPA Region 5
Brownfields Project Manager and Project Officer
25063 Center Ridge Road
Westlake, Ohio 44145
Phone: 440-250-1741

Project Narrative:

The EPA Brownfields Cleanup Revolving Loan Fund (RLF) is administered by the LCBRA. A Cooperative Agreement between the EPA and LCBRA signed on 9/29/2010 and subsequently amended provides \$1,000,000 in federal assistance over a six-year period. The Cooperative Agreement also provides for 20% – \$200,000 – local match for a total grant budget of \$1,200,000. The tasks involved include Outreach & Marketing, RLF operation, making loans, and providing cleanup oversight and grant reporting.

Performance Objectives:

- Contribute to the redevelopment of contaminated sites and support the creation of new businesses in Leelanau County which will add job opportunities and housing choices for families.
- Provide qualified applicants with the necessary capital to conduct cleanups of properties for planned redevelopment which will create or retain jobs.
- Create and maintain a self-sustaining RLF.

BUDGET RECAP SUMMARY – Hazardous Substances

Approved budget	Previously expended	Previous remaining	24 th Quarter Expended	Total incurred	Remaining
\$899,000	\$180,390.75	\$718,609.25	\$33,603.60	\$213,994.35	\$685,005.65

BUDGET RECAP SUMMARY – Petroleum

Approved Budget	Previously expended	Previous remaining	24 th Quarter Expended	Total incurred	Remaining
\$301,000	\$45,932.72	\$255,067.28	\$281.25	\$46,213.97	\$254,786.03

IN-KIND SERVICES

Qualified Environmental Professional (QEP) – AKT Peerless Environmental & Energy Services has provided in-kind services to the LCBRA for project-specific meetings, project consultation/evaluation, email correspondence, and teleconferences not specifically covered under project work orders. AKT Peerless has worked on outreach/marketing, policy and loan applications, and loan eligibility/evaluation. In-kind service value is included in the budget summary.

- In-kind services for 2012: \$14,735
- In-kind services for 2013: \$15,556.25
- In-kind services for 2014: \$8,037.50
- In-kind services for 2015: \$27,895.25

QEP – Envirologic Technologies, Inc. has provided in-kind services to the LCBRA for public meetings and community outreach. In-kind service value is included in the budget summary.

- In-kind services for 2015: \$6,520.00

The Michigan Association of Counties has provided in-kind services for grant technical assistance and tracking systems. In-kind service value is included in the budget summary.

- In-kind services for 2011: \$1,012.5
- In-kind services for 2012: \$468.75
- In-kind services for 2013: \$2,100.00
- In-kind services for 2014: \$242.25
- In-kind services for 2015: \$4,410.00

Total Hazardous Substance In-Kind Services: \$59,387.91

Total Petroleum In-Kind Services: \$17,267.09

TASK STATUS SUMMARY

This section provides a summary of Work Plan Task activities conducted during the reporting period.

Task 1: Outreach & Marketing

The LCBRA met on 4/15/16, 5/17/16, and 6/20/16 to review RLF grant progress at ongoing projects.

Project meetings and consultation between LCBRA representatives and the QEPs were held on several properties.

A site project sign was designed, built, and placed at the former Government Complex site in Leland. It highlights the involvement of the EPA and LCBRA in the redevelopment project.

Task 2: RLF Operation

Ongoing

Task 3: Loan Selection

The LCBRA's Director and its consultants continue to seek developers with projects requiring contamination cleanup and meet with potential cleanup loan applicants to assess project viability and applicant eligibility.

Task 4: Remediation

An Analysis of Brownfield Cleanup Alternatives (ABCA) Decision Document was submitted to the EPA.

The required narrative report was submitted to the EPA.

Task 5: Project Oversight		
No pertinent education and training events were attended this reporting period. Director oversight of grant program marketing; loan application review and execution; loan management and service; narrative, financial, and DBE report preparation; and EPA correspondence continued during this reporting period.		
Task 6: Cleanup Planning		
<u>Government Center</u> The Leelanau County Conservation District approved a Soil Erosion and Sedimentation Control (SESC) permit. Project review was requested from the Michigan State Historic Preservation Office (SHPO). It determined there would be no adverse impact from the project. Public comment was held on an ABCA. Comments were included in the ABCA, and it was subsequently finalized and submitted to the EPA. Cleanup bid specs were developed and an RFP issued for site cleanup. Following proposal review, a company was selected for excavation activities. Glen's Sanitary Landfill will receive the excavated soils. An Act 381 Work Plan previously submitted to the MDEQ was approved.		
Modifications to the Work Plan: In consultation with the LCBRA, the EPA approved extending the grant period to August 31, 2016.		
Project Milestones: Primary consultant AKT Peerless participated in community outreach to encourage interest from developers on brownfield sites in the county. Envirologic Technologies, Inc. worked on the Eligibility Determination for the former Government Center site in Leland, which was approved by EPA. Envirologic Technologies also worked to acquire approval to utilize up to 10% of funds on several high priority sites in the county. The LCBRA continues to distribute applications for RLF cleanup assistance.		
DETAILED PROJECT STATUS <i>This section provides status details for each Work Plan Task during the reporting period.</i>		
Task 1: Outreach and Marketing		
Activities	Deliverables	Status
Community outreach and education	Completed informational documents, public notices, and reports	Ongoing
Conduct outreach meetings	Meetings held at locations in the County accessible to different populated areas to facilitate attendance	Ongoing
Task 2: RLF Operation		
Activities	Deliverables	Status
Develop business plan for RLF	Business plan	No activities during this quarter

Develop administrative documents	Copies of final documents (loan application, loan agreement template, criteria, etc.)	Final loan application was completed
Marketing of RLF	None	The County continues to advertise the RLF and brownfield program on its website at www.leelanau.cc . Additional community outreach is being conducted.
Task 3: Loan Selection		
Activities	Deliverables	Status
Approve funding criteria and project selection	List of criteria	Completed
Solicit Applications & meet with potential applicants	List of loan applicants	The Director has fielded phone calls and met with several developers regarding potential projects.
Assess projects, viability and eligibility	Eligibility form	Ongoing – as inquiries are made 1 project has been approved by EPA for Eligibility Determination (Government Center project).
Conduct full review of the proposed project	Summary of results	Completed for Government Center project.
Approve or reject Loan application	Summary of decision	Completed for Government Center project.
Conduct community involvement activities	Draft Decision Memo, ABCA, CIP, QAPP, Site Repository, Public Notice, Final Decision Memo	Ongoing throughout cleanup of site
Task 4: Remediation		
Activities	Deliverables	Status
Cleanup loan/oversight	Update in ACRES database	Ongoing
Prepare annual financial reports	SF425 federal financial report	Ongoing: submitted annually
Prepare DBE reports	5700-52A DBE reports	Ongoing: submitted per. schedule in Cooperative Agreement and amendments
Correspondence with EPA, as necessary	Copies of important correspondence	Ongoing: all communications retained per. county, state, and federal requirements
RAP implementation report	RAP Implementation Report with MPCA approval of report.	No activities

Task 5: Project Oversight		
Activities	Deliverables	Status
Management of RLF account, payments & receipts, etc.	None	Ongoing throughout project period
Cleanup loan oversight	Updates in ACREs database	No activities
Prepare quarterly reports	Quarterly reports	Completed and submitted each reporting period
Prepare annual financial reports	SF425 federal financial report	Ongoing: submitted annually
Prepare DBE reports	5700-52A DBE Reports	Ongoing: submitted per schedule in Cooperative Agreement and amendments
Correspondence with EPA	Copies of important correspondence	Ongoing: all communications retained per county, state, and federal requirements
Coordinate cleanup activities with MDEQ	None	Ongoing: throughout cleanup of site
Prepare final closure report (if necessary)	Submit report to MDEQ	To be created upon project completion
Task 6: Cleanup Planning		
Activities	Deliverables	Status
Eligibility determination	Secure property and prospective borrower eligibility	Completed for the Government Complex site
ABCA development	Approved ABCA based on property development	Completed for the Government Complex site
Institutional controls	Develop, place, enforce institutional controls	Ongoing for the Government Complex site
Project program supporting property sale to RLF borrower	Pro forma, development agreements, cleanup measures, institutional controls	Ongoing for the Government Complex site
Purchase environmental insurance to limit or cap cleanup costs	None	As needed

PROJECT SUMMARY

	All Properties associated with this grant	Has this Property been approved by EPA? (Y / N)	Has work started on this property? (Y / N / N/A)	Has Property been put into ACRES? (Y / N / N/A)	Has work been done on this property THIS quarter? (Y / N / N/A)	Has this property been updated in ACRES this quarter? (Y / N / N/A)
1	Former Government Center site in Leland, Leland Township	Y	N	N	N	N
2						
3						

Leelanau County Brownfield Redevelopment Authority (LCBRA)

Claims & Accounts

Meeting Date July 19 2016



Date:	Description	TIF Eligible	Amount	Task # (1-6)	Notes
6/6/2016	JB Electric Invoice #327 Labor & Materials to run new 240 volt 20 amp from N. townhouse to well at 401 E. Cedar St.	X	\$800.00		\$800 - Total
6/30/2016	Leland Township - Acct 810-001-00, Sewer Leland Township - Acct 810-002-00, Sewer Leland Township - Acct 800-904-00 Sewer	X X X	\$95.00 \$95.00 \$31.68		\$221.68 - Total
7/3/2016	Deering Tree Service - Invoice #6325, removal of dead trees	X	\$625.00		\$625.00 - Total
7/5/2016	Consumers Energy June 6 to July 5	X	\$7.98		\$7.98 Total
7/11/2016	Envirologic Technologies - Invoice #02476 General Services	X	\$105.00		\$105.00 - Total
TOTAL CLAIMS & ACCOUNTS:			\$1,759.66		\$1,759.66
Completed by: T. Galla		Date Completed: July 19 2016			
Amount Approved: \$		Date:			
Amount Denied: \$		Initials: <u>Jg</u>			

Invoice

JB Electric
 2548 Birch Ct.
 Cedar, MI 49621

Bill To: Leelana county Attn. Jerry Culman 8527 E. Gov't Center DR. Suite 101 Suttons Bay MI 49682-9718

Date	Invoice No.	P.O. Number	Terms	Project
06/06/16	327			

Item	Description	Quantity	Rate	Amount
misc	labor and materials for running new 240 volt 20 amp circuit to location for well including permit <i>LeLaned Town Houses</i> <i>✓ 115 south Grand - Fuse Box Location</i> <i>121 south Grand</i> <i>pen checked 5/27/16</i> <i>dlb</i>		800.00	800.00
			Total	\$800.00

RECEIVED
 JUN 06 2016
 MICHELLE CROCKER
 LEELANAU COUNTY CLERK
 ACCOUNTING DEPARTMENT

PREPARED &
 PROOFED BY
JS
 VERIFIED BY



Please Remit Payment To:
12776 S. Maple City Rd.
Maple City, MI 49664

Invoice

Date	Invoice #
7/3/2016	6325

Customer Billing Address
Leelanau County Court House Attn : Jerry Culman 8527 E. Government Center Rd. Suite 101 Suttons Bay, MI 49682

Work Location
409 East Cedar Street Leland, MI 49654

Terms	Due Date	Customer Phone	Customer Alt. Phone
Net 15	7/18/2016	231-432-0555 Cell	231-256-8160 Work

Item	Description	Completion Date	Amount
Trim/Removal	-Remove (5) Maples Along Road -Chip Small Brush Pile Along Road -Haul Everything Off Site -Grind Stumps & Leave Grindings On Site -Grind (1) Existing Stump	6/30/2016	625.00

RECEIVED

JUL 08 2016

LEELANAU COUNTY
MAINTENANCE DEPT.

*one done
Pump House Address
Trees next to it.*

PREPARED &
PROOFED BY
33
VERIFIED BY

Our guarantee on trees is only valid if irrigation is done to our specifications.

Sales Tax	\$0.00
Payments/Credits	\$0.00
Balance Due	\$625.00

Phone #	Fax #	E-mail
231-228-6492	231-228-7492	deertreeserv@aol.com

Thank you for your business! We appreciate it very much.

2% monthly finance charge on any past due balance.

We do not accept credit cards for payment. We apologize for any inconvenience.



12776 S. Maple City Road
Maple City, MI 49664

Estimate

Date	Estimate #
6/3/2016	4312

Customer Billing Address
Leelanau County Court House Attn : Jerry Culman 8527 E. Government Center Rd. Suite 101 Suttons Bay, MI 49682

Work Location
409 East Cedar Street Leland, MI 49654

By signing or verbally approving this proposal you are stating that you own and/or have authority to make decisions on the tree(s) we will be servicing. Thank you for your business, we appreciate it very much!
Tom, Josh, Jack & Patrick Deering

Customer Phone	Customer Alt. Phone
231-432-0555 Cell	231-256-8160 Work

Description
Remove (5) Maples Along Road
Chip Small Brush Pile Along Road
Haul Everything
Grind Stumps & Leave Grindings
Grind (1) Existing Stump
Estimated Price: \$625.00
Estimated By: Josh Deering

Please Note: Our guarantee on trees is only valid if the irrigation is done to our specifications. MISS DIG will be contacted for flagging of underground utilities a minimum of 72 hours prior to work beginning. **WE ARE NOT** responsible for any damages to **UNMARKED** private utilities, dog fences, septic lines, satellite dishes, etc.

Total	\$625.00
--------------	-----------------

Authorization To Proceed With Estimated Tree Work: _____

Phone #	Fax #	Email
231-228-6492	231-228-7492	deertreeserv@aol.com

LELAND TOWNSHIP
 SANITARY SEWER SYSTEM
 P.O. BOX 347 • LAKE LEELELANAU, MI 49655
 (231) 256-7546 - Office
 (231) 866-0799 - Sewer Administrator

PROPERTY ADDRESS
 115 GRAND AVENUE S Dup N
 CYCLE SECTION ACCOUNT NO
 1 LEL 810-001-00
 PREV. READ DATE CURRENT READ DATE USAGE DAYS
 04/01/2016 06/30/2016 91



CODE	CURRENT READ	TYPE	PREVIOUS READ	USAGE	CHARGE
BC					1.68
CI					30.00
DS					0.00
US					63.32

RETURN THIS PORTION WITH PAYMENT
 CUSTOMER NAME & ADDRESS
 LEELELANAU CTY BROWNFIELD A
 115 GRAND AVENUE S Dup N

CYCLE SECTION ROUTE NO.
 1 LEL LELAND

ACCOUNT NO.	LAST PAYMT. DATE	PREVIOUS BALANCE	AMOUNT DUE	LAST PAYMT. AMOUNT	PENALTY / INT. BALANCE	DUE DATE	TOTAL AMOUNT DUE
810-001-00	04/25/2016	0.00	95.00	95.00	0.00	08/10/2016	95.00

1.0% PER MONTH LATE CHARGE WILL BE ADDED TO BALANCE AFTER DUE DATE

PREPARED & PROOFED BY
 VERIFIED BY

MAIL TO:
 LEELELANAU CTY BROWNFIELD A
 8527 E. GOVERNMENT CNTR.
 SUITE 108
 SUTTONS BAY, MI 49682



LELAND TOWNSHIP
 SANITARY SEWER SYSTEM
 P.O. BOX 347 • LAKE LEELELANAU, MI 49655
 (231) 256-7546 - Office
 (231) 866-0799 - Sewer Administrator

PROPERTY ADDRESS
 121 GRAND AVENUE S Dup. S
 CYCLE SECTION ACCOUNT NO
 1 LEL 810-002-00
 PREV. READ DATE CURRENT READ DATE USAGE DAYS
 04/01/2016 06/30/2016 91



CODE	CURRENT READ	TYPE	PREVIOUS READ	USAGE	CHARGE
BC					1.68
CI					30.00
DS					0.00
US					63.32

RETURN THIS PORTION WITH PAYMENT
 CUSTOMER NAME & ADDRESS
 LEELELANAU CTY BROWNFIELD A
 121 GRAND AVENUE S Dup. S

CYCLE SECTION ROUTE NO.
 1 LEL LELAND

ACCOUNT NO.	LAST PAYMT. DATE	PREVIOUS BALANCE	AMOUNT DUE	LAST PAYMT. AMOUNT	PENALTY / INT. BALANCE	DUE DATE	TOTAL AMOUNT DUE
810-002-00	04/25/2016	0.00	95.00	95.00	0.00	08/10/2016	95.00

1.0% PER MONTH LATE CHARGE WILL BE ADDED TO BALANCE AFTER DUE DATE

PREPARED & PROOFED BY
 VERIFIED BY

MAIL TO:
 LEELELANAU CTY BROWNFIELD A
 8527 E. GOVERNMENT CNTR D
 SUITE 108
 SUTTONS BAY, MI 49682



LELAND TOWNSHIP
 SANITARY SEWER SYSTEM
 P.O. BOX 347 • LAKE LEELELANAU, MI 49655
 (231) 256-7546 - Office
 (231) 866-0799 - Sewer Administrator

PROPERTY ADDRESS
 112 CHANDLER ST
 CYCLE SECTION ACCOUNT NO
 1 LEL 800-904-00
 PREV. READ DATE CURRENT READ DATE USAGE DAYS
 04/01/2016 06/30/2016 91



CODE	CURRENT READ	TYPE	PREVIOUS READ	USAGE	CHARGE
BC					1.68
CI					30.00
DS					0.00

RETURN THIS PORTION WITH PAYMENT
 CUSTOMER NAME & ADDRESS
 LEELELANAU COUNTY TREASURER
 112 CHANDLER ST

CYCLE SECTION ROUTE NO.
 1 LEL LELAND

ACCOUNT NO.	LAST PAYMT. DATE	PREVIOUS BALANCE	AMOUNT DUE	LAST PAYMT. AMOUNT	PENALTY / INT. BALANCE	DUE DATE	TOTAL AMOUNT DUE
800-904-00	04/25/2016	0.00	31.68	31.68	0.00	08/10/2016	31.68

1.0% PER MONTH LATE CHARGE WILL BE ADDED TO BALANCE AFTER DUE DATE

PREPARED & PROOFED BY
 VERIFIED BY

MAIL TO:
 LEELELANAU COUNTY TREASURER
 8527 E. GOVERNMENT CNTR D
 SUTTONS BAY, MI 49682-9718



Account: 1030 0915 1905



Questions: Visit: ConsumersEnergy.com Call us: 800-805-0490	Amount Due: \$7.98
	Please pay by: July 28, 2016

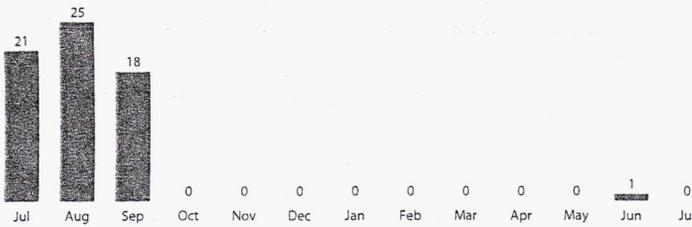
**BROWNFIELD REDEVELOPMENT AUTH
LEELANAU COUNTY
8527 GOVERNMENT #108
SUTTONS BAY MI 49682**

- ▶ **Thank You** - We received your last payment of **\$8.41** on **June 24, 2016**
- ▶ **Service Address:**
115 S Grand Ave #7L
Leland MI 49654-5053

July Energy Bill

Service dates: June 06, 2016 - July 05, 2016 (30 days)

Total Electric Use (kWh - kilowatt-hour)



kWh = A 100-watt bulb burning for 10 hours uses 1 kilowatt-hour.

ACTUAL ▲

July Electric Use

0 kWh

Cost per day:
\$0.27

kWh per day:
0

PREPARED &
PROOFED BY
[Signature]
VERIFIED BY

STAY SAFE: Call 9-1-1 and 800-477-5050. We'll respond day or night.



Downed power lines.
Stay 25 feet away. Call from a safe location.



If you smell natural gas.
If the "rotten egg" odor of gas is apparent, call from a safe location.

**Chance to win \$500
Gift of Energy with eBill**

With access to your bill anytime, anywhere, from any device, eBill makes going out of town this summer a no-sweat decision.

Enroll by Aug. 1 for your chance to win a \$500 Gift of Energy.

Sign up today www.ConsumersEnergy.com/ebill

Fold, detach and mail this portion with your check made payable to Consumers Energy. Please write your account number on your check.



You can pay your bill by mail, by phone or online
See reverse side for more information

Account: 1030 0915 1905

Service Address:
LEELANAU COUNTY
115 S Grand Ave #7L
Leland MI 49654-5053

PAYMENT CENTER
PO BOX 740309
CINCINNATI OH 45274-0309

Amount Due: \$7.98
Please pay by: July 28, 2016
Enclosed:

I 103009151905 000000007989 0000 2056 1 000000000000 H

Leelanau County Brownfield Redevelopment Authority (LCBRA)

Claims & Accounts - Assessment

Meeting Date July 19 2016



Date:	Description	EPA Assessment Grants		Amount	Task # (1-6)	Notes
		Pet.	HazMat			
7/11/2016	Envirologic Technologies Inc.					\$1,744.15 - Total
	Invoice # 02474, W.O. 2HP-14		X	\$140.00		
	Invoice #02475 - W.O. 2HP-14	X		\$140.00		
	Invoice #02477 - Two Peas		X	\$1,464.15		
	Michigan Association of Counties	X		\$37.50		\$75 - Total
	Invoice #m293 - Assessment Grant Assistance		X	\$37.50		
TOTAL CLAIMS & ACCOUNTS:				\$1,819.15		\$1,819.15

Completed by: T. Galla

Date Completed: July 19 2016

Amount Approved: \$

Amount Denied: \$

Initials:  Date: _____



Remit to:
2960 Interstate Parkway, Kalamazoo, MI 49048
P 269.342.1100 | F 269.342.4945 | W envirollogic.com

Leelanau County Brownfield Redevelopment Authority
Trudy Galla
8527 E. Government Center Drive
Suite 108
Suttons Bay, MI 49682-9718

Invoice number 02474
Date 07/11/2016

Project **140555 2014 EPA Grants - Community Outreach W.O. 2HP-14**

INVOICE: Through Jun 30, 2016

2014 EPA GRANTS - HAZARDOUS SUBSTANCES GRANT
Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jeffrey C. Hawkins			
Professional Services	1.00	140.00	140.00
		Invoice total	140.00 ✓

We accept Check, ETF, Visa, MC Discover & Amex as payment options

PREPARED &
PROOFED BY
Jg
VERIFIED BY



Remit to:
 2960 Interstate Parkway, Kalamazoo, MI 49048
 P 269.342.1100 | F 269.342.4945 | W envirologic.com

Leelanau County Brownfield Redevelopment Authority
 Trudy Galla
 8527 E. Government Center Drive
 Suite 108
 Suttons Bay, MI 49682-9718

Invoice number 02475
 Date 07/11/2016

Project **140555 2014 EPA Grants - Community Outreach W.O. 2HP-14**

INVOICE: Through Jun 30, 2016

2014 EPA GRANTS - PETROLEUM GRANT

Professional Fees

	Hours	Rate	Billed Amount
Principal			
Jeffrey C. Hawkins			
Professional Services	1.00	140.00	140.00
		Invoice total	140.00 ✓

We accept Check, ETF, Visa, MC Discover & Amex as payment options

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 PROOFED BY
[Signature]
 VERIFIED BY

Leelanau County Brownfield Redevelopment Authority
 Trudy Galla
 8527 E. Government Center Drive
 Suite 108
 Suttons Bay, MI 49682-9718

Invoice number 02477
 Date 07/11/2016

Project **150449 Two Peas LLC, 206 N. St. Joseph, Suttons Bay/Hazardous Substance Grant Only**

INVOICE: Through Jun 30, 2016

SUB-SLAB SYSTEM ENGINEERING AND DESIGN - W.O. 8H-14

Professional Fees

	Hours	Rate	Billed Amount	
Principal				
David B. Warwick				
Professional Services	0.75	140.00	105.00	✓
Project Manager				
Paul D. French				
Professional Services	0.50	105.00	52.50	✓
Project Scientist				
Bradford J. Yocum				
Professional Services	3.00	85.00	255.00	✓
Derrick A. Lingle				
Professional Services	4.50	85.00	382.50	✓
Phase subtotal			795.00	

BEA AND DUE CARE - W.O. 7H-14

Professional Fees

	Hours	Rate	Billed Amount	
Administrative Assistant				
Robyn E. Logelin				
Professional Services	0.25	50.00	12.50	✓

Subcontractor

	Units	Rate	Billed Amount	
Subcontractor				
Fibertec Environmental Services	1.00	656.65	656.65	✓
Phase subtotal			669.15	

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by
 VERIFIED BY

Invoice total **1,464.15** ✓

MAC

MICHIGAN ASSOCIATION OF COUNTIES
SERVICE CORPORATION

935 North Washington Avenue
Lansing, Michigan 48906
Voice: 1-800-336-2018
Fax: 1-517-482-8244

INVOICE

Invoice Number: m293
Invoice Date: 7/12/16

Bill To:

Trudy Galla
Leelanau EPA Assessment Grant
8527 East Government Center Dr
Suite 108
Suttons Bay, MI 49682

Grant: Leelanau County EPA Brownfield
Assessment Grant
Grant ID: Grant Assistance No. 00E01409-1

Leelanau County EPA Brownfield Assessment Grant	Amount
5/16/16: Expense review and budget records update, 0.5 hours @ \$75.00 an hour	37.50
6/15/16: Expense review and budget records update, 0.5 hours @ \$75.00 an hour	37.50
Grant Task/Expense Application: Task 5 - Outreach & Eligible Programmatic Expenses. Invoices should be divided evenly between hazardous substance and petroleum parts of the grant - \$37.50 each.	
	

TOTAL AMOUNT DUE	75.00
-------------------------	--------------

The MAC Service Corporation: Committed to providing valuable services while saving you money.

www.micounties.org

Leelanau County Brownfield Redevelopment Authority (LCBRA)

Claims & Accounts - RLF
Meeting Date July 19 2016

Claims & Accounts - RLF Meeting Date July 19 2016							
Date:	Description	EPA RLF Grant		Amount	Task # (1-6)	Notes	
		Pet.	HazMat				
6/30/2016	Leelanau Enterprise Invoice 230525 & 230526, 231113 & 231114		X	\$186.00			\$186.00 - Total
6/30/2016	T.C. Record Eagle - Invoice 061621243		X	\$94.40			\$94.40 - Total
7/12/2016	Envirologic, Invoice #02492		X	\$7,433.99			\$7,433.99 - Total
7/12/2016	Michigan Association of Counties		X	\$300.00			\$310.00 - Total
TOTAL CLAIMS & ACCOUNTS:				\$8,014.39			\$8,014.39
Completed by: T. Galla				Date Completed: 7/14/2016			
Amount Approved: \$				Date:			
Amount Denied: \$				Initials: <i>TG</i>			

Leelanau Enterprise

The Leelanau Enterprise
7200 E Duck Lake Rd
Lake Leelanau, MI
49653
Tel : (231) 256-9827

Invoice

Leelanau County Planning Department
8527 E Government Center Dr Suite 108
Suttons Bay, MI
49682-9718

Cust # : 2078
Tel # : (231) 256-9812
Statement Date: 06/30/16
Contact: Trudy Galla

Detailed Statement of transactions between 06/01/16 to 06/30/16

Date	Description	Charge	Amount
	Balance forward as of 05/31/16		335.43
06/02/16	INVOICE Ref : 230525 Web Ad		
	Web Advertising, 1 insertions, 06/02/16 - 06/02/16	7.00	7.00
	Total for Ad		7.00
06/02/16	INVOICE Ref : 230526 2x4 Contractors		
	The Leelanau Enterprise, 1 insertions, 06/02/16 - 06/...	86.00	86.00
	Total for Ad		86.00
06/07/16	Job #1327-16/2,000 #10 Env.	130.00	130.00
06/09/16	INVOICE Ref : 231113 Web Ad		
	Web Advertising, 1 insertions, 06/09/16 - 06/09/16	7.00	7.00
	Total for Ad		7.00
06/09/16	INVOICE Ref : 231114 2x4 Contractors		
	The Leelanau Enterprise, 1 insertions, 06/09/16 - 06/...	86.00	86.00
	Total for Ad		86.00
06/20/16	Billing Charge - Wrote off Per Deb	-39.83	-39.83
06/27/16	Payment received - Check Reference #:095453	-425.00	-425.00
06/30/16	Billing Charge - Wrote off	-0.60	-0.60
06/30/16	INVOICE Ref : 232776 2x6 w/Spot Green/Household Hazardous		
	The Leelanau Enterprise, 1 insertions, 06/30/16 - 06/...	129.00	
	SPOT COLOR	50.00	
	Total for Ad		179.00
06/30/16	INVOICE Ref : 232777 Web Ad		
	Web Advertising, 1 insertions, 06/30/16 - 06/30/16	7.00	7.00
	Total for Ad		7.00

PREPARED &
PROOFED BY
RLP
VERIFIED BY

Balance Due	372.00
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Summary

To assure proper credit return this portion with payment

Cust # 2078
 Leelanau County Planning
 Department
 8527 E Government Center Dr
 Suite 108
 Suttons Bay, MI
 49682-9718

Statement Date: 06/30/16

Balance forward	335.43
Total Charges	502.00
Total Credits	-465.43

Please remit payment by the 20th of current month

Current	30+ days	60+ days	90+ days	120+ days	Balance Due
372.00	0.00	0.00	0.00	0.00	372.00

Notice

Thank you for advertising with us. We appreciate your business.

T. C. RECORD-EAGLE, INC.
 120 WEST FRONT STREET
 TRAVERSE CITY MI 49684

(231) 946-2000

Fax(231) 946-8273

Advertising Invoice

1 Billing Period 06/2016		2 Advertiser/Client Name LEELANAU CO. PLANNING &	
23 Total Amount Due 94.40		*Unapplied Amount	3 Terms of Payment
21 Current Net Amount Due 94.40	22 30 Days .00	60 Days .00	Over 90 Days .00
4 Page Number 1	5 Billing Date 06/30/16	6 Billed Account Number 21243 SHERR.	7 Advertiser/Client Number 21243

8 Billed Account Name and Address LEELANAU CO. PLANNING & COMMUNITY DEVELOPMENT SUITE 108 8527 E. GOVERNMENT CENTER DR. SUTTONS BAY MI 49682		Amount Paid: Comments:
--	--	-------------------------------

Please Return Upper Portion With Payment

10 Date	11 Newspaper Reference	12 13 14 Description-Other Comments/Charges	15 SAU Size 16 Billed Units	17 Times Run 18 Rate	19 Gross Amount	20 Net Amount
06/05/16	434864 LEGAL	LEGAL NOTICE NOTICE TO 06/04,05	3.0X 1.81 5.43	2 61.40	94.40	94.40

PREPARED & PROOFED BY
[Signature]
 VERIFIED BY
[Signature] RLF

Statement of Account - Aging of Past Due Amounts

Due date: 07/15/16

21 Current Net Amount Due 94.40	22 30 Days 0.00	60 Days 0.00	Over 90 Days 0.00	*Unapplied Amount	23 Total Amount Due 94.40
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T. C. RECORD-EAGLE, INC.
 (231) 946-2000

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE

24 Invoice Number 061621243	25 Billing Period 06/2016	6 Billed Account Number 21243	7 Advertiser/Client Number 21243	2 Advertiser/Client Name LEELANAU CO. PLANNING &
---------------------------------	-------------------------------	-----------------------------------	--------------------------------------	--

21243

Leelanau Co. Planning & Community Development
AFFIDAVIT OF PUBLICATION

LEGAL NOTICE

NOTICE TO CONTRACTORS

Former Leelanau County Government Complex Cleanup Bid Advertisement

The Leelanau County Brownfield Redevelopment Authority (LCBRA) is accepting bids for a project funded by a U.S. EPA grant to clean up the former Leelanau County Government Complex site at 301 E. Cedar Street, Leland, Michigan. Bids will be received at Envirologic Technologies, Inc., 2960 Interstate Parkway, Kalamazoo, Michigan 49048 until June 17, 2016 at 4:00 PM.

Copies of the bid specifications can be found on the LCBRA's website <http://www.leelanau.cc/brownfield.asp> or the LCBRA's Office at 8527 E. Government Center Drive, Suite 108, Suttons Bay, Michigan 49682.

June 4, 5, 2016-2T

434864

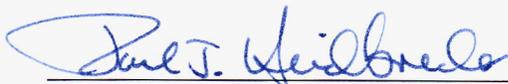
STATE OF MICHIGAN
County of Grand Traverse

Paul Heidbreder being duly sworn deposes and says the annexed printed copy of notice was taken from the Traverse City RECORD EAGLE, a newspaper printed and circulated in said State and County, and that said notice was published in said newspaper on the following dates:

06/04/2016

06/05/2016

that he or she is the agent of the printers of said newspaper, and knows well the facts stated herein



Subscribed and sworn to before
this 6th of June, 2016 .



Dennis G. Thayer
Notary Public, State of MI
County of Grand Traverse
10/08/2016
Acting in County of Grand Traverse



Remit to:
 2960 Interstate Parkway, Kalamazoo, MI 49048
 P 269.342.1100 | F 269.342.4945 | W envirologic.com

Leelanau County Brownfield Redevelopment Authority
 Trudy Galla, AICP
 8527 E. Government Center Drive
 Suite 108
 Suttons Bay, MI 49682

Invoice number 02492
 Date 07/12/2016

Project **160088 LCBRA - WO #20 - BCRLF - Govt. Complex/ Hazardous Substances RLF Loan**

INVOICE: Through Jun 30, 2016

PROJECT MGMT, OVERSIGHT AND PROF. SERVICES

Professional Fees

	Hours	Rate	Billed Amount	
CAD Designer/Drafter Michelle A. Bell Professional Services	1.50	70.00	105.00	✓
Principal Jeffrey C. Hawkins Professional Services	10.75	120.00	1,290.00	✓
Project Manager Erik D. Peterson Professional Services	67.00	90.00	6,030.00	✓

Expense

	Units	Rate	Billed Amount	
Miscellaneous Expense	1.00	8.993	8.99	✓
Project Mgmt, Oversight and Prof. Services subtotal			7,433.99	

Invoice total **7,433.99** ✓

We accept Check, ETF, Visa, MC Discover & Amex as payment options

PREPARED &
 PROOFED BY
Jg
 VERIFIED BY

MAC

MICHIGAN ASSOCIATION OF COUNTIES
SERVICE CORPORATION

935 North Washington Avenue
Lansing, Michigan 48906
Voice: 1-800-336-2018
Fax: 1-517-482-8244

INVOICE

Invoice Number: m292
Invoice Date: 7/12/16

Bill To:

Trudy Galla
Leelanau EPA RLF Grant
8527 East Government Center Dr
Suite 108
Suttons Bay, MI 49682

Grant: Leelanau County EPA Brownfield Revolving
Fund Grant
Grant ID: Grant Assistance No. 00E00388A-4

Leelanau County EPA Brownfield Revolving Loan Fund Grant	Amount
5/16/16: Expense and accounts review, budget table update, and draft reimbursement request, 0.5 hours @ \$75.00 an hour	37.50
6/23/16: Expense and accounts review, budget table update, and draft reimbursement request, 3.5 hours @ \$75.00 an hour	262.50
Grant Task/Expense Application: Task 5 Contractual. Invoice should be divided evenly between hazardous substance and petroleum parts of the grant-\$150.00 each.	
	

TOTAL AMOUNT DUE 300.00

The MAC Service Corporation: Committed to providing valuable services while saving you money.

www.micounties.org

Reimbursement Request

2010 EPA Brownfield RLF Grant

Cooperative Agreement BF-00E00388A-4

Request No. 26

Amount for request

Total:	\$8,014.39
Petroleum (G5ALOL00):	\$150.00
Hazardous Substance (G5ALOS00):	\$7,864.39

Quarter	Approved	Group	Work Order	Invoice	Total	Petroleum BF00E003 88/ G5ALOL00	Hazardous BF00E003 88/ G5ALOS00
25	7/19/2016	Envirologic	20	2492	\$7,433.99	\$0.00	\$7,433.99
25	7/19/2016	MAC	-	M292	\$300.00	\$150.00	\$150.00
25	7/19/2016	Leelanau Enterprise	-	230525, 230526, 231113, 231114	\$186.00	\$0.00	\$186.00
25	7/19/2016	Record Eagle	-	616212 43	\$94.40	\$0.00	\$94.40
Total					\$8,014.39	\$150.00	\$7,864.39

Reimbursement Request

2014 EPA Brownfield Site Assessment Grant

Cooperative Agreement BF-00E01409-1

Request No. 11

Amount for request

Total:	\$1,819.15
Petroleum (G5ALOR00):	\$177.50
Hazardous Substance (G5ALNY00):	\$1,641.65

Quarter	Approved	Group	Work Order	Invoice	Total	Petroleum BF00E014 09/G5ALOR00	Hazardous BF00E014 09/G5ALNY00
8	7/19/2016	Envirologic	2HP-14	2474	\$140.00	\$0.00	\$140.00
8	7/19/2016	Envirologic	2HP-14	2475	\$140.00	\$140.00	\$0.00
8	7/19/2016	Envirologic	7H-14	2477	\$669.15	\$0.00	\$669.15
8	7/19/2016	Envirologic	8H-14	2477	\$795.00	\$0.00	\$795.00
8	7/19/2016	MAC	-	M293	\$75.00	\$37.50	\$37.50
Total					\$1,819.15	\$177.50	\$1,641.65

LEELANAU COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

POST AUDIT - July 19, 2016

POST AUDIT AMOUNT - \$ 113.30

7-Jul-16

Electrical Permit for Permanent hook up to
well pump house at 409 E. Cedar St.

(Charged to Credit Card)	\$110.00
Fee (3%)	\$3.30
TOTAL CHARGE	\$113.30

Accepted by LCBRA on _____

Initialed: Jg

Payment Entry Form

Result: Payment Authorized
Confirmation Number: 25227051

Begin New Payment

Print Receipt

Your payment has been authorized successfully and payment will be processed.

Leelanau County Construction Codes Department thanks you for your payment. For questions about your account, please call 231-256-9806. Credit card payments will show up as Leelanau Co Constr Codes. E-check payments will show up as PNP BILLPAYMENT 8888916064 Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

My Bills

Description	Amount
Electrical Permits payment of \$110.00 on Full Name Brownfield Redevelopment	\$110.00
Subtotal:	\$110.00
Convenience Fee:	\$3.30
Total Payment:	\$113.30

Customer Information

First Name: Brownfield
 Last Name: Redevelopment
 Address Line 1: PE16-0344
 Address Line 2: Leelanau County
 City:
 State:
 Zip Code: 49682
 Phone Number:
 Email Address:

Payment Information

Payment Date: 07/07/2016
 Card Type: MasterCard
 Card Number: *****4457

Signature: _____ Date: ____/____/____
 By signing this receipt you agree to the terms and conditions of this service.

You will see two line items on your credit or debit card statement. One line will indicate the amount you paid to the Leelanau County Construction Codes Department and will read *Leelanau Co Constr C*. If you have any questions about the charges please call 1-888-891-6064

REVENUE & EXPENSE REPORT - CURRENT

Fund 101 General Fund

Leelanau County Brownfield Authority

Department

Period Ending Date: June 30, 2016

Account Number Account Name	Month-to-date Actual	Current Year-to-date Actual	Current Year Total Amended Budget	Percentage Spent/Received
Fund 101 General Fund				
Fiscal Year 2016				
Revenues				
000000-402-001 TIF - West Shore Crossings	0.00	146.17	0.00	100.00%
000000-402-003 TIF - GTRAC	0.00	795.48	0.00	100.00%
000000-664-001 Interest - Savings	0.00	0.22	0.00	100.00%
000000-669-230 Transfer In	0.00	52,301.16	0.00	100.00%
000000-670-000 Cost Share Revenue	0.00	3,750.00	0.00	100.00%
Revenues Total	0.00	56,993.03	0.00	100.00%
Expenses				
000000-728-000 Postage	0.00	47.00	0.00	100.00%
000000-801-000 Contractual Services	0.00	34,414.39	0.00	100.00%
000000-801-100 Contractual - RLF Petroleum	0.00	682.50	0.00	100.00%
000000-801-101 Contractual - RLF Haz Mat	0.00	13,695.50	0.00	100.00%
000000-801-200 Contractual - Assessment Petroleum	0.00	21,048.02	0.00	100.00%
000000-801-201 Contractual - Assessment Haz Mat	0.00	2,223.75	0.00	100.00%
000000-900-000 Printing & Publishing	0.00	222.11	0.00	100.00%
000000-920-000 Utilities Expense	0.00	474.62	0.00	100.00%
000000-995-000 Misc Expense	0.00	287.50	0.00	100.00%
Expenses Total	0.00	73,095.39	0.00	100.00%
	0.00	-16,102.36	0.00	100.00%
Revenues Total	0.00	56,993.03	0.00	100.00%
Expenses Fund Total	0.00	73,095.39	0.00	100.00%
Net (Rev/Exp)	0.00	-16,102.36	0.00	

Beginning/Adjusted Balance		YTD Revenues	YTD Expenses	Current Fund Balance	
-484,040.87	+	56,993.03	74,846.64	-501,894.48	=

REVENUE & EXPENSE REPORT - CURRENT

Fund 230 EPA Revolving Loan Fund

Leelanau County Brownfield Authority

Department

Period Ending Date: June 30, 2016

Account Number	Month-to-date Actual	Current Year-to-date Actual	Current Year Total Amended Budget	Percentage Spent/Received
Account Name				
Fund 230 EPA Revolving Loan Fund				
Fiscal Year 2016				
Revenues				
000000-501-000 EPA - Federal Grant	0.00	60,560.52	0.00	100.00%
000000-664-000 Interest	0.00	1.02	0.00	100.00%
Revenues Total	0.00	60,561.54	0.00	100.00%
Expenses				
000000-999-101 Transfer out	0.00	52,301.16	0.00	100.00%
Expenses Total	0.00	52,301.16	0.00	100.00%
	0.00	8,260.38	0.00	100.00%
Revenues Total	0.00	60,561.54	0.00	100.00%
Expenses Fund Total	0.00	52,301.16	0.00	100.00%
Net (Rev/Exp)	0.00	8,260.38	0.00	
Beginning/Adjusted Balance	6,033.54			
	+	YTD Revenues	YTD Expenses	Current Fund Balance
		60,561.54	52,301.16	14,293.92
		-	=	
Grand Total for Revenues	0.00	117,554.57	0.00	100.00%
Grand Total for Expenses	0.00	125,396.55	0.00	100.00%
Grand Total Net Rev/Exp	0.00	-7,841.98	0.00	

Balance Sheet

Fund 101 General Fund

Assets

000000-001-000	000	55,314.22
000000-001-001	Escrow - Leland Property	1,006.26
000000-001-002	Cash - RLF	0.00
000000-001-003	Cash - West Shore Crossings	0.00
000000-001-004	Cash- Leland Residential Devel	0.00
000000-001-005	Cash-TIF Leland	0.00
000000-001-006	Leland Fire Option	0.00
000000-001-007	Cost Share Account	5,376.75
000000-040-000	Accounts Receivable	0.00
000000-056-000	Interest Receivable - Land Contract	0.00
000000-078-000	Due from State	0.00
000000-079-000	Due from Federal Gov	0.00
000000-084-000	Due from other Fund	0.00
000000-085-000	Due from Land Bank	0.00
000000-130-000	Land Held for Resale	1,421,000.00

Total Assets 1,482,697.23

Liability

000000-202-000	Accounts Payable	0.00
000000-202-002	Prior Yr expense	0.00
000000-203-000	Deposit Payable	0.00
000000-206-000	Note Payable - DEQ - Leland	0.00
000000-207-001	CMI Loan Payable - West Shore	0.00
000000-207-002	CMI Loan Payable - Varley-Kelly	0.00
000000-222-000	Due to County	563,591.71
000000-222-001	Due to County PE	0.00
000000-268-000	Escheatable Monies	0.00

Total Liabilities 563,591.71

Capital

000000-339-000	Deferred Revenue	1,421,000.00
000000-390-000	Fund Balance	-484,040.87
System Fund Balance		-17,853.61

Total Capital 919,105.52

Total Liabilities and Capital 1,482,697.23

Fund 230 EPA Revolving Loan Fund

Assets

000000-001-000	Cash	14,293.92
000000-040-000	Accounts Receivable	0.00
000000-079-000	Due from Federal Gov	0.00

Total Assets 14,293.92

Liability

000000-202-000	Accounts Payable	0.00
000000-214-000	Due to Other Fund	0.00
000000-268-000	Unclaimed monies	0.00

Total Liabilities 0.00

Capital

000000-339-000	Deferred Revenue	0.00
000000-390-000	Fund Balance	6,033.54
000000-669-101	Transfer In	0.00

8,260.38

Total Capital 14,293.92

Total Liabilities and Capital 14,293.92

Fund 935 GASB 34

Assets

000000-001-000	Cash	0.00
000000-056-000	Interest Receivable - Land Contract	0.00
000000-143-000	Land held for resale	1,421,000.00

Balance Sheet

For Period Ending 06/30/16

		Total Assets	1,421,000.00
Liability			
	000000-202-000	Accounts Payable	0.00
	000000-207-000	Notes Payable - DEQ	429,902.72
		Total Liabilities	429,902.72
Capital			
	000000-390-000	Fund Balance	991,097.28
	000000-399-001	Deferred Revenue -Less Receivable	0.00
	System Fund Balance		0.00
		Total Capital	991,097.28
		Total Liabilities and Capital	1,421,000.00