LELAND TOWNSHIP SPECIAL MEETING
Friday, December 20, 2019, 10:00 a.m.
Leland Township Office
123 S. Joseph St, Lake Leelanau, MI 49653
MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe,
ABSENT: Trustee Tony Borden, Trustee Michael Collins
GUESTS: 0

CALL TO ORDER: Ms. Och called the meeting to order at 10:11 a.m. with the Pledge of Allegiance.
APPROVAL OF AGENDA: Ms. Brookfield moved to approve the agenda as presented; supported by Ms. Garthe. Motion carried.

DECLARATION OF CONFLICT OF INTERESTS - None

PUBLIC COMMENT – None

ACTION ITEMS
1. Authorize purchase of new server, software, and labor from Netlink Business Solutions
   The report regarding the failing server was discussed. The quote and equipment specs were reviewed. The procurement policy states that extenuating circumstances waive the requirement of attaining bids. The immediate need means bids are not practical. Netlink continues to provide prompt and professional services. The Township is pleased with their services.
   ACTION: Ms. Garthe moved to approve purchase of server, software, and labor from Netlink Business Solutions to be paid from General Fund contingencies (101-965) and General Fund Balance if required. Supervisor Och supported. Ms. Brookfield suggested a spending cap. Ms. Och withdrew support and Ms. Garthe withdrew motion. Ms. Garthe put forward a motion to approve purchase of new server, software, and labor from Netlink Business Solutions not to exceed $10,000 paid from General Fund contingencies (101-965) and General Fund balance if required. Ms. Och supported. Motion carried.

OTHER/OLD BUSINESS- Supervisor Och requested a report from Netlink Business Solutions encompassing the Township’s existing computer equipment; age, life expectancy, and replacement costs for future budgeting plans. Clerk Brookfield will request report.

Supervisor Och reported that Russell Dzuba will remain in his position as Harbormaster for at least another two years.

BOARD COMMENT- None

PUBLIC COMMENT- None
ACTION: Ms. Brookfield moved to adjourn at 10:18 A.M.; supported by Ms. Och. Motion carried.

Respectfully Submitted,

Lisa Brookfield, Leland Township Clerk

Date Approved: ____________________

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Susan Och, Leland Township Supervisor

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Lisa Brookfield, Township Clerk