LELAND TOWNSHIP SPECIAL MEETING  
Wednesday, January 22, 2020, 12:00 p.m.  
Leland Township Office  
123 S. Joseph St, Lake Leelanau, MI 49653

MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Tony Borden via phone

ABSENT: 1

GUESTS: 0

CALL TO ORDER: Ms. Och called the meeting to order at 12:00 p.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA: Ms. Garthe moved to approve the agenda as presented; supported by Ms. Brookfield. Motion carried.

DECLARATION OF CONFLICT OF INTERESTS - None

PUBLIC COMMENT – None

ACTION ITEMS

1. Authorize Supervisor to enter into a contract with Cypher Group, Inc. for Zoning Administrating services January 14, 2020 - January 14, 2022.

   Mr. Borden reviewed (via phone) the Township service contract and negotiated changes to the contract with the Board. The contract with Timothy Cypher will be retroactively dated to January 14, 2020. Supervisor Och reported that she had received one letter objecting to the hiring of Cypher Group, citing conflict of interest. The contract includes a reimbursement to the Township when the ZA is recused due to conflict of interest. It was noted by the Supervisor that Leland Township faces challenges and increased demand regarding zoning, Cypher’s knowledge and experience will be an asset to the Township.

ACTION: Lisa Brookfield moved to authorize the Supervisor to sign the contract for Zoning Administrator services with Timothy Cypher, effective January 14, 2020 for two years; supported by Shirley Garthe. Motion carried.

ACTION: Ms. Garthe moved to adjourn at 12:18 p.m.; supported by Lisa Brookfield. Motion carried.

Respectfully Submitted,

Cindy Kacin, Recording Secretary

Date Approved: ____________________

_______________________________  ______________________________
Susan Och, Leland Township Supervisor  Lisa Brookfield, Township Clerk