LEELANAU TOWNSHIP BOARD MEETING  
TUESDAY, DECEMBER 13, 2016 7:00P.M.  
LEELANAU TOWNSHIP HALL  
119 E. NAGONABA ST.  
NORTHPORT, MI 49670  

APPROVED MINUTES  

I. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE:  
Supervisor Scripps called the meeting to order at 7:00p.m.  
Board members present: Scripps, Dunn, Van Pelt, Leighton, and Fredrickson.  
There were thirteen citizens and two staff present.  

II. SET AGENDA  
Motion made by Dunn, seconded by Van Pelt to approve the agenda as presented.  
Motion passed 5 – 0.  

III. PUBLIC COMMENT(S):  
Public comment was heard from Allan Dalzell who presented a letter to the board referencing four major budget items the board should be concerned about. Betsy Mallek suggested the PILT Ordinance the township has with WODA should be withdrawn. Barb Weber stated she is paying for the sewer three times; one by being in the district, two by the Village of Northport using General Fund monies to help pay for the loan and three by the Township using General Fund monies to help pay for the loan also. Tom Buehler asked what PILT was. Ron Schobel submitted a letter to the board with questions he would like to have answered either at this meeting or in the near future. Doug Whitley asked what the budget cycle was going to be over the next three months. David Brigham submitted a letter to the Board referencing the sewer deficit and stated that the Board ask the right questions of the right people about the deficit.  

IV. GENERAL BUSINESS  
A. MINUTES OF NOVEMBER 15, 2016 REGULAR BOARD MEETING  
MOTION WAS MADE BY DUNN, SECONDED BY FREDRICKSON TO APPROVE THE MINUTES OF NOVEMBER 15, 2016 REGULAR BOARD MEETING AS AMENDED. MOTION PASSED 5 – 0.  

B. MINUTES OF NOVEMBER 15, 2016 CLOSED SESSION MEETING  
MOTION WAS MADE BY DUNN, SECONDED BY LEIGHTON TO APPROVE THE MINUTES OF NOVEMBER 15, 2016 CLOSED SESSION MEETING AS PRESENTED. MOTION PASSED 5 – 0.  

C. MINUTES OF NOVEMBER 29, 2016 SPECIAL BOARD MEETING  
MOTION MADE BY DUNN, SECONDED BY FREDRICKSON TO APPROVE THE MINUTES OF NOVEMBER 29, 2016 SPECIAL BOARD MEETING AS PRESENTED. MOTION PASSED 5 – 0.  

D. CURRENT BILLS  
1. KOPY SALES  
Van Pelt stated she needed a motion to authorize her to sign on a maintenance agreement with Kopy Sales for maintenance and ink cartridges for the copy machine at $765.00 a year.
MOTION MADE BY FREDRICKSON, SECONDED BY DUNN TO APPROVE THE MAINTENANCE AGREEMENT WITH KOPY SALES FOR $765.00 A YEAR AND AUTHORIZE THE CLERK TO SIGN ON AGREEMENT. MOTION PASSED 5 – 0.

V. REPORTS
A. LEELANAU COUNTY COMMISSIONERS – TY WESSELL
Wessel stated the commissioners had a nine hour meeting today and the following is what was discussed: Budget, goals, user agreement for Emergency Services radios maintenance and yearly costs, one time reduction in penalty of delinquent property taxes, committee assignments, GTB 2% grants and recycling. He submitted a copy of the draft Leelanau County 800MHz Radio User Agreement to the Township Clerk for the board to look over.

B. LEELANAU COUNTY SHERIFF DEPARTMENT – STEVE BAILEY
Deputy Bailey went over the incident activities for the month of November 2016.

C. LEELANAU TOWNSHIP LIBRARY – DEB STANNARD
Stannard went through her quarterly report submitted to the Board. She touched on circulation statistics, materials borrowed, materials loaned, income, Children’s Program, a large Santa Claus from Gary Fredrickson, projects supported by Friends of the Library, the art in the corner, Wigglers and looking ahead for the library.

D. EMERGENCY SERVICES – HUGH COOK
Cook had an excused absence so the board accepted his report as presented.

E. PLANNING COMMISSION – GALEN LEIGHTON
Leighton stated there was only the joint meeting December 8, 2016 with the township board for the 2017 Capital Improvement Plan since November early meeting. He stated there are some lingering issues that are being worked on and a few that could possibly come in the future. Some are the old Timber Shores property and possibility of an RV Park, working with the owners of the old Matheson Green building becoming an assisted living facility and rezoning of it. The Planning Commission is also looking at agricultural changes to setbacks and guest house duplexes.

VI. ACTION ITEMS
A. NLTUA BRD APPOINTMENTS
Scripps stated there are three positions for appointments on the NLTUA board. He spoke to the three and they agreed to be re-appointed. They are Gary Fredrickson, Robert Featherly and Philip Loud.

MOTION MADE BY VAN PELT, SECONDED BY DUNN TO RE-APPOINT GARY FREDRICKSON TO A TWO YEAR TERM AS TOWNSHIP BOARD REPRESENTATIVE ON NLTUA FROM JANUARY 1, 2017 TO DECEMBER 31, 2018. MOTION PASSED 5 – 0.

MOTION MADE BY DUNN, SECONDED BY VAN PELT TO RE-APPOINT ROBERT FEATHERLY TO A TWO YEAR TERM AS TOWNSHIP AT-LARGE REPRESENTATIVE ON NLTUA FROM JANUARY 1, 2017 TO DECEMBER 31, 2018. MOTION PASSED 5 – 0.
MOTION MADE BY FREDRICKSON, SECONDED BY VAN PELT TO RE-APPOINT PHILIP LOUD TO A TWO YEAR TERM AS TOWNSHIP/VILLAGE JOINT REPRESENTATIVE ON NLTUA FROM JANUARY 1, 2017 TO DECEMBER 31, 2018. MOTION PASSED 5 – 0.

B. PARKS & RECREATION FIVE YEAR PLAN

Van Pelt read the following Resolution into the minutes.

2016 Recreation Plan

WHEREAS, LEELANAU TOWNSHIP has for many years been active in the development of a parks system; and

WHEREAS, the Leelanau Township Board, together with the Leelanau Township Recreation Committee, has undertaken a Five Year Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities over the next 5 years, and

WHEREAS, the Township recognizes its responsibility to assure adequate recreational opportunities for its residents and visitors; and

WHEREAS, public comment and input was received through meetings, a questionnaire, community forum, and public hearing held in 2015 and 2016; and

WHEREAS, LEELANAU TOWNSHIP has developed the plan for the benefit of the entire community and to assist in meeting the recreation needs of the community.

NOW, THEREFORE BE IT RESOLVED THE LEELANAU TOWNSHIP BOARD hereby adopts the Leelanau Township Recreation Plan.

Resolution was offered by Van Pelt, seconded by Dunn.

Yeas: Fredrickson, Dunn, Leighton, Van Pelt, Scripps

Nays: 0

Absent: 0

Resolution declared adopted 5 – 0.

C. FACILITIES MANAGER

Scripps stated the process that was done for the applicants that applied for the Facilities Manager position. There were four chosen for interview: Dipak Adhikari, Paul Rebori, Mark Kohler, and Ben Purdy. The interview committee, Denise Dunn and Gary Fredrickson, recommended Ben Purdy to the position.

MOTION MADE BY FREDRICKSON, SECONDED BY DUNN TO HIRE BEN PURDY AS FACILITIES MANAGER FOR LEELANAU TOWNSHIP AT AN HOURLY WAGE THAT IS IN THE CURRENT BUDGET EFFECTIVE WITHIN 30 DAYS. MOTION PASSED 5 – 0.
D. SMALL WINEMAKERS LICENSE RECOMMENDATION – NORTHPORT WINE LLC – 5790 OMEA RISE

The following Resolution was presented to the Board and seconded by Dunn:

RESOLUTION # 5 OF 2016

At a regular meeting of the Leelanau Township Board called to order by Supervisor Scripps on December 13, 2016 at 7:00 p.m., the following resolution was offered:

WHEREAS, Northport Wine, L.L.C., 5196 W. 12 Mile Road, Wixom, MI, owns agricultural properties in Leelanau Township at 5790 N. Omena Rise, Omena, MI. Property Numbers 45-008-126-008-02, 45-008-126-008-01, & 45-008-126-008-03; and,

WHEREAS, Northport Wine, LLC maintained vineyards in Leelanau Township; and,

WHEREAS, Northport Wine, L.L.C. is applying to the Michigan Liquor Control Commission for a New Small Winemakers License at 5790 N. Omena Rise, Omena, MI, Leelanau Township; and,

WHEREAS, Leelanau Township Zoning allows the production of wine/cider as an agricultural use; however, a Special Land Use Permit from Leelanau Township will be required for any on-site consumption, tasting room or sales.

THEREFORE, BE IT RESOLVED THAT it is the consensus of the Leelanau Township Board of Trustees that this Application be recommended for consideration of approval by the Michigan Liquor Control Commission with the condition that any on-site tasting room, consumption or sales will require a Special Land Use Permit from the Leelanau Township Planning Commission.

Resolution offered by: Van Pelt

Supported by: Dunn

Yeas: Dunn, Leighton, Fredrickson, Van Pelt, Scripps
Nays: 0
Absent: 0

RESOLUTION ADOPTED 5 – 0.

E. ADOPT 2017 CAPITAL IMPROVEMENT PLAN

Scripps stated there was a joint meeting with the Planning Commission and the Township Board on Thursday, December 8, 2016. He stated there was not a quorum for the Board but that no decisions were made.

MOTION MADE BY VAN PELT, SECONDED BY DUNN BE IT RESOLVED THE LEELANAU TOWNSHIP BOARD APPROVES THE
UPDATE TO THE 2017 CAPITAL IMPROVEMENT PLAN AS PRESENTED.

ROLL CALL VOTE
LEIGHTON
DUNN
FREDRICKSON
VAN PElt
SCRIPPS

MOTION PASSED 5 – 0.

F. SNOW CONTRACT REMOVAL LETTER WITH VILLAGE OF NORTHPORT
Scripps stated that the present Facilities Manager is not able to shovel snow for the Township Hall/Library this year so he asked the Village of Northport if they could do the walkways.

MOTION MADE BY FREDRICKSON, SECONDED BY LEIGHTON TO ENGAGE THE VILLAGE OF NORTHPORT AT $60 AN EVENT FOR SNOW REMOVAL AT THE TOWNSHIP HALL/LIBRARY. MOTION PASSED 4 – 0.

VII. DISCUSSION ITEM(S)
A. SEWER DEBT
Scripps stated there were letters received from citizens about the sewer debt and suggestions were made on finding out why debt was not based on existing REU’s but instead done on escalated assumptions. Suggestions were made from a lawsuit to millage to outside opinions as what to do to pay the debt other than taking monies out of the General Fund to help pay off the debt. Discussion ensued on each suggestion.

VIII. PUBLIC COMMENT
Public Comment was heard from Allan Dalzell and letter he presented with the sewer being the number one concern and that the Library study and Christmas Cove should be set aside for now. Paul Rebori thanked Denise Dunn and Gary Fredrickson for doing the interviews for the Facilities Manager position. He stated that the focus should be on paying down the sewer debt and not on a new Township Hall/Library and that there is no easy solution to pay off the debt. Betsy Mallek stated she was disappointed that she wasn’t able to talk during the sewer debt discussion as she was told. She stated the sewer debt issue is loud and large and there is a strong case as to how this debt evolved. She went over items in her letter. Ron Schobel stated he thought that Betsy Mallek, Barbara Weber and David Brigham were knowledgeable about the sewer and that they should be interviewed by outside experts if that is the way to Board goes. Tom Buehler stated the community if not the same as government. If a fresh look at this sewer issue is taken, the door should be open all the way and if a fresh look, any engineers that weren’t involved with project should
not have been involved with engineers that were. David Brigham went over portions of his letter he submitted about the sewer debt. Barbara Weber touched on SRF and Federal Funds and misrepresentation of the sewer.

IX. CORRESPONDENCE AND ANNOUNCEMENTS
A. OMEMA FIRE HALL RENOVATION PROPOSAL
In November a letter was received from Marsha Buehler, secretary of Omena Club 21 requesting renovations at the Omena Fire Station and that the Omena Club 21 has committed to contribute funds to the cost of installation of a holding tank and restroom upgrade at the station. Tom Buehler had dropped off plans/drawings to Chief Cook to review. He stated in an e-mail that the septic portion is challenging but interior work for restrooms would be pretty simple. He stated it would be easier to explain if Board members could call him and meet at the station to go over the suggested changes.

X. ADJOURN
MOTION MADE BY DUNN, SECONDED BY VAN PELT TO ADJOURN THE MEETING. MEETING ADJOURNED AT 8:54PM. MOTION PASSED 5 – 0.

DKVP